

ADAIR VILLAGE CITY COUNCIL MINUTES-FINAL

6030 William R. Carr Avenue

Tuesday, October 7, 2008 – 8:00 PM

Agenda Item	Action
<p>1. Roll Call: Members present: Councilors Steve Bittner, Charline King, Alice Tucker, Jeff Kubler, and Mayor Bill Currier present. City Administrator Drew Foster recorded the meeting.</p>	<p>Mayor Currier called the meeting to order at 7:00 PM.</p>
<p>2. Consent Agenda: a) Minutes – City Council Meeting-September 16, 2008 b) Bills-through October 6, 2008</p>	<p>Councilor King moved to approve the consent agenda, second by Councilor Kubler. Passed Unanimously.</p>
<p>3. Public Comment: Faye Abraham, 3122 Willamette, she asked that the auditor (see #5) clarify in his remarks when a supplemental budget is needed and when a citizen can bring a lawsuit because of a budget issue.</p>	
<p>4. Ordinance 2008-08: (4a on Agenda): CA presented background from the Findings exhibit. Mayor Currier clarified the questions under consideration. The City and County both agreed to remove the 14.5 acres from the LUBA remand, so that issue is off the table. The second issue is the City’s clarification of Section 9.800, Policy 4 in the Comprehensive Plan. (Councilor Bittner stated that as an employee of Santiam Christian School he would not participate in the discussion or the vote. He did not see any conflict of interest, but simply wanted to be sure to avoid any impropriety.) Mayor Currier provided the first reading of Ordinance 2008-08 in full.</p> <p>Mayor Currier provided the second reading by title only. Don Driscoll, City Planner, explained why the present findings were melded with the original findings from 2007. John Wyland of JT Smith Co. explained the appeal process.</p>	<p>Councilor King moved to accept the first reading, second by Councilor Tucker. Passed Unanimously (4-0) with Council Bittner not participating.</p> <p>Councilor King moved to accept the second reading and to adopt Ordinance 2008-08, second by Councilor Kubler. Passed Unanimously (4-0) with Council Bittner not participating.</p>
<p>5. 2006-07 Audit (5a on Agenda): Dean Sartain, auditor, presented information on the 2006-07 audit. Reported two issues of concern. 1-Personal services were over budget by \$9000 (Budget-\$36,000; Actual-\$45,000). 2-\$75,000 in General Fund was listed as Unclassified. City must track by Account budget line within each fund. Accounts are: 1-Personal Services, 2-Materials & Services, 3-Capital Outlay, and 4-Transfers. If any account surpasses the budgeted amount, then the City must act to transfer funds, before it goes over. City Council must pass a new resolution if any fund is over 10% above the budgeted amount.</p>	<p>Councilor King moved to accept the financial report, second by Councilor Bittner. Passed Unanimously. Council thanked Mr. Sartain for his work on the audit.</p>

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<p>6. Code Enforcement Report: (6a on the Agenda) Code Enforcement Officer Joel Imamura delivered his report on his first two weeks on the job. He recommended that three areas be added to the Animal Control Ordinance be reviewed:</p> <ol style="list-style-type: none">1. Number of dogs at single residence2. Enforcement of Dangerous Animal Ordinance3. Tethering an animal or unattended animal <p>Faye Abraham said that there is an issue with cats and that they should be registered.</p> <p>He also recommended that the City initiate parking ordinances as part of the ordinance enforcement package. Mayor Currier said that the City should consider adopting by reference the ORS for non-moving violations, as these can be enforced by our Code Enforcement Officer.</p> <p>It was suggested that the City also repaint the bike lanes.</p> <p>He was contacted by an individual who is interested in establishing a Neighborhood Watch program.</p>	<p>CEO Imamura will research these issues, focusing on how they are handled by other local communities and report to the CA.</p>
<p>7. Resolution 08-18 Developing Camp Adair Industrial Site: (4b on the Agenda) CA presented Resolution 08-18, which focuses on completing environmental studies and developing a clean-up plan for the 125 A industrial site and developing an economic opportunity analysis as a first step in certifying and marketing the site. This resolution is necessary to move forward on grant funding for both of these issues.</p>	<p>Councilor Bittner moved to approve the resolution, second by Councilor Tucker. Passed Unanimously.</p>
<p>8. Signs: (4c on the Agenda) CA reported that he had received a bid for the City entry signage and other signs (Children at Play & Caution signs for the industrial park), but stated that he feels that this is not an issue about which he should make a final decision. CA suggested that the ad hoc group planning for the barracks might be appropriate. An existing sign committee-Councilors Kubler and Tucker and citizen Alan Rowe-should meet again and develop recommendations. Earliest meeting date might be December.</p>	<p>Sign committee will reconvene and CA will help develop information for decision.</p>
<p>9. Sidewalk-Carmen Place: (5b on the Agenda) CA reported about the problem at the SE corner of Carmen Place. When a new sidewalk, which sits above the private lot, was installed, it was installed without a retaining wall by decision of previous CA. Only gravel was used to control the base support of the sidewalk and the gravel had bulked sections of the fence on the private property. The CA had received a bid from Knife River of \$4,200. CA will contact the Laborer's Training Center to see if it is a project that they might be able to take on. CA asked that the Council approve up to \$4,200 to make repairs to the fence and site.</p>	<p>Councilor Bittner moved to approve repairs up to \$4,200, second by Councilor Tucker. Passed Unanimously.</p>

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<p>10. Spending Authority: (5c on the Agenda) CA presented the issue of approving a level of spending authority for the CA prior to full Council approval. Levels would be \$1000 on CA's authority and \$2,500 with approval of the Mayor or Mayor Pro Tem.</p>	<p>Council directed the CA to bring back a resolution or ordinance at the next meeting.</p>
<p>11. City Administrator's Report: (6b on Agenda):</p> <ol style="list-style-type: none"> 1. Ethics Reports-Are due October 15. CA will send all turned in via certified mail on that date 2. Smoke Testing-took place on September 26 and 27. Everything went well, no major leaks were found, but that probably means that we have infiltration issues, rather than inflow. Flow testing for infiltration will take place in February with the City's report to DEQ due in April. 3. Infrastructure-CA and City Engineer will meet with a One Stop team in Salem on October 14th to review funding options for phase one of the water system improvements. 	<p>Council received report.</p>
<p>12. Mayor and Councilor Comments:</p> <ol style="list-style-type: none"> 1. Councilor King-asked about a response from ODOT on the Frontage Road closure. 2. Mayor Currier- reported on four items: <ol style="list-style-type: none"> i) Council will undertake Goal Setting in January. ii) He and the CA met with representatives of Senators Wyden and Smith at the League of Oregon Cities conference and discussed the Block Building, downtown development, the quitclaim deed on City and County land, and our infrastructure projects. iii) Mayor Currier was elected to the LOC Board of Directors. iv) The Mayor and Councilor King will be attending City Hall Day in Albany on October 15th. 	<p>Council received report and congratulated the Mayor on his election.</p>
<p>13. 1st Lt. Greg Sebastien-Civil Air Patrol: Lt. Sebastien reported on the background of the CAP.</p> <ul style="list-style-type: none"> • Founded on Dec. 1, 1941. • CAP is a 501 (c)(3) with 3 missions: <ul style="list-style-type: none"> - Cadet program - Aerospace Education - Search and Rescue <p>The AV group presently has 12 adult members and they are working to re-establish their charter. They would like to provide community service for the City and have discussed a Halloween Celebration/haunted house at City Hall and a Street Cleanup project. CA said that bringing in the CAP to help establish a new trail from Hibiscus to the County Park might be a very helpful project.</p>	<p>Council thanked CAP for their efforts. Lt. Sebastien will contact CA on community service projects.</p>
<p>14. Adjournment: 9:35 PM Next meeting October 21, 2008, at 7:00 PM.</p>	