

**ADAIR VILLAGE CITY COUNCIL MINUTES-FINAL**

**6030 William R. Carr Avenue**

\*\*\*Tuesday, January 19, 2010 – 7:00 PM\*\*\*

Agenda Item	Action
<p><b>1. Roll Call:</b> Members present: Councilors King, Tucker, and Mayor Currier were present. Councilor Kubler arrived at 7:11. Councilor Bittner arrived at 7:16. City Administrator Drew Foster recorded the meeting and took roll.</p>	<p>Mayor Currier called the meeting to order at 7:05 PM and led the Flag Salute.</p>
<p><b>2. Consent Calendar:</b>            a) Minutes – City Council Meeting-January 5, 2009            b) Bills-through January 19, 2009.</p>	<p>Councilor King moved to approve the Consent Calendar; Councilor Tucker seconded.  <b>Unanimous approval.</b></p>
<p><b>3. Public Comment:</b></p> <ul style="list-style-type: none"> <li>Jill Humphreys, 8996 Arboretum Rd., had requested from Council, at a previous meeting, a reduction in their water bill. The total bill was \$244.78; the normal bill is \$53.47. The additional cost was caused by a leak in their irrigation line that was not found until they were contacted by Adair Village staff. Humphreys made immediate repairs. New charge will be the normal charge of \$53.47, plus half of over cost of \$191.31 (half is \$95.65) for a total of \$149.12.</li> </ul>	<p>Council approved splitting half of overage.</p>
<p><b>4. Liquor License Application by Cafe:</b> (5a on Agenda) CA Foster presented the application, which is to serve beer and wine with meals. Lois Dasteur was present to answer questions. Councilor King clarified that license was for beer and wine only and only with a meal. Asked if there is a limit. Ms. Dasteur answered that she can set limits and would look at one beverage per hour as their limitation. She stated that most family restaurants do have beer and wine available. Children can be present anywhere in the building with this permit. Cafe will post a notice of this application and citizens will have an opportunity to comment.</p>	<p>Councilor King moved to approve the application; Councilor Tucker seconded.  <b>Unanimous approval.</b></p>
<p><b>5. Downtown/Barracks/Urban Streetscape:</b> (4a on Agenda) City Planner (CP) Don Driscoll presented a conceptual plan for an initial design process for moving the barracks and developing a downtown plaza. He provided a two-page staff report, a map of existing conditions, a map of proposed development, and a street detail. Council discussed basic concept and approved the approach presented. Lois Dasteur and Jill Humphreys added comments in favor of the proposal. Faye Abraham asked if this type of development falls within the existing covenants of City's quitclaim deed with the Federal government. CA said that the City is working through our Congressional representatives to attempt to achieve flexibility in use beyond the existing quitclaim restrictions.</p>	<p>Council received the report.</p>
<p><b>6. Report from CAMPO (Corvallis Area Metropolitan Planning Organization):</b> (5b on Agenda) Ali Bonakdar, director of CAMPO, presented the year-end report. Last year the state did not agree to fund a full transportation plan. Ali prepared a new pre-</p>	<p>Council received the report.</p>

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<p>application for \$38,000 focused on four issues:</p> <ol style="list-style-type: none"><li>1. Connectivity</li><li>2. Location of a retail center</li><li>3. Land use and transportation issues in the UGB expansion area.</li><li>4. Alternative modes of transportation.</li></ol> <p>Full application will be due in March. MPO has started an update of the Transportation Plan which is due in June 2010 legislation-HB 186-requires that Oregon MPOs plan for green house gas emission reduction. Legislation commits to providing funding and tool kits. Between now and 2012 public education is the primary focus. After that, all projects will need to address green house gases.</p>	
<p><b>7. Storm Drain Assessments:</b> (4b on Agenda) CA Foster said that he is still gathering information and will report next meeting.</p>	<p>Council received the report.</p>
<p><b>8. Public Works Contract:</b> (4c on Agenda) ) CA Foster said that he is still gathering information and will report next meeting.</p>	<p>Council received the report.</p>
<p><b>9. Newsletter Policy:</b> (4d on Agenda) CA reported that he used the OCCMA (Oregon City County Managers Assoc.) listserv to contact other cities across the state. Some cities allow both advertisements and outside activities to be listed; some allow neither; some actively sell ad space. No one had specific written policy, but a number of jurisdictions did provide information on their informal policy. The eight point policy presented here was developed using the informal policies mentioned and from earlier discussions with both Dave Doyle, City Attorney, and CCIS (City County Insurance Services) staff. This will be a policy initiated on the authority of the CA, since the newsletter is a tool used by the CA to provide information concerning City business. CA wants to thank, on the record, Maryann Hill, City Manager of Aumsville, for her help providing information.</p>	<p>Council received the report and approved of this approach by general consensus. <b>CA will not finalize this policy until he has heard from both the City Attorney and CCIS.</b></p>
<p><b>10. Water Rights:</b> (4e on Agenda) CA reported that ODFW (Oregon Department of Fish and Wildlife) has accepted the WRD's (Water Resource Department) fish protection language. The accepted language is very good for our water right. It establishes flow levels on a monthly basis. If the flow, as measured at Salem, falls below these levels, we would have to reduce our consumption by an equivalent percentage up to 20%, but never more than 20%. Plus, we will receive credit for water returned to the system, which is also in our favor. CA met with Adam Sussman, the City's consultant, and has established a timeline to complete our application by the end of 2010. We will meet with a number of possible partners, both those who have a direct need for water and those who have a redundant need. Possible partners include Polk County and cities in Polk County, McMinville Water District, Hillsboro, Corvallis, and</p>	<p>Council received the report and had an extended discussion on the issue. <b>CA will continue to work with Adam Sussman and will present a timeline with connect outcomes at the next meeting.</b></p>

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<p>Albany. Once we have determined the needs of these various partners, we will negotiate possible long-term arrangements that could vary from supplying water in an emergency to long-term lease or possible sale of a portion of our permit.</p> <p>Mayor Currier said that we are just starting the negotiations with partners and have not committed to any long-term agreements at this point.</p> <p>Councilor King said that our permit is very valuable and will only become more valuable and that she would be very reticent to sell the rights.</p> <p>Councilor Kubler asked if the Legislature is looking at changes to existing water rights language. CA Foster said that both sides are dubious about opening up the process to changes in language, because no one knows what would happen.</p> <p>Mayor asked if anyone in the audience had any input. Faye Abraham said that Polk County has a wealth of information. She feels that the City should not sell our water right.</p>	
<p><b>11. Transit Update:</b> (5c on Agenda) CA reported on the initial steps of negotiating stops, timeframes, costs, and general delivery of services. A community meeting will be scheduled in February.</p>	<p>Council received the report.</p>
<p><b>12. JIRA Project Tracking:</b> (5d on Agenda) Mayor Currier reported on the new tracking system that the CA is putting in place. Present attachment shows main goal areas that the Council agreed to during their goal setting session. Mayor asked the Council to review projects listed.</p>	<p>Council received the report and was satisfied with the projects listed.</p>
<p><b>13. Historic Committee:</b> (5e on Agenda) CA reported we had been contacted by four citizens who are interested in participating in the Historic Committee. He asked if any Council members wanted to be on the Committee. CA said that he hopes that the Committee will be able to access private funding that might not be available to the City.</p>	<p>Council received the report. <b>CA will bring a Committee Scope of Work to the next meeting and will ask that the interested citizens complete a Committee application.</b></p>
<p><b>14. Police Chief's Report:</b> (6a on the Agenda) Chief Jones provided a report on his and the Department's activities:</p> <ol style="list-style-type: none"> <li>1. Nixle has been used twice already. First time for a possible fraud connected with the Haiti earthquake. Second time on the City Engineer's after hours work on the sewer system.</li> <li>2. Parent Aid-allows parents to bring in kids to see if they are using drugs. A voluntary program that has no legal consequences, simply is designed to help families.</li> <li>3. Public Safety committee will meet to design training for the PSC to better understand the issues facing the PD.</li> <li>4. Dispatch- Two votes have been received, both voted with the 911 User Board recommendation (that Adair Village be added as a member, when staffing and technology issues have been worked out. No specifics were defined for what staffing</li> </ol>	<p>Council received report.</p>

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<p>levels and technology issues would make our addition possible). Dispatch has signed a contract with Motorola to begin stage one of the technology update. Two dispatchers are in training process and they are starting recruitment for two more, once these positions are in place, Captain Sassaman says they can begin to put AV on dispatch while Chief Jones is on duty. Cap Sassaman says that they are talking about starting a taxing district. Mayor says that the existing law does not allow for public safety agencies not to be covered. Chief will be talking with other agencies, especially Polk County, about providing dispatch to AVPD in the short term.</p>	
<p><b>15. City Administrator’s Report:</b> (6b on the Agenda) CA Foster reported on a number of issues:</p> <ol style="list-style-type: none"><li>1. OMI report-CA presented the December report; there were no questions.</li><li>2. Trail from Hibiscus to Adair County Park-CA said that the Mayor, Assistant Planner Mercer, and he will be meeting with Jeff Snyder, the citizen who has taken the lead on the Trail, to discuss negotiations with Tim Cornelius, the owner of the land at the end of Hibiscus. The initial portion of the trail will cross his land.</li><li>3. Street sweeping-We will arrange a sweeping some time in the second week of February. It will be announced in the newsletter.</li></ol>	<p>Council received report.</p>
<p><b>16. Councilor and Mayor’s Comments:</b> (7 on the Agenda)</p> <ul style="list-style-type: none"><li>• Councilor Tucker-discussion in newspapers on bringing food processing into the area. This could be an avenue to pursue for our industrial site.</li><li>• Mayor Currier-Steve Martinenko, Cascade West COG’s IT (information technology) guru, thinks that using the block building for secure servers for businesses and state agencies is a logical use of the building, since that is what it was designed to do. Steve will be meeting with the State’s primary IT person and will put us in contact with him.</li><li>• Councilor King-There are potholes at the intersections of Azalea &amp; Columbia that are getting worse. <b>CA said that he had just had a conversation with OMI staff and that they will schedule filling the holes as weather allows.</b> Bulb over back door is still not working. <b>CA reported that the City has contacted an electrician to look at the unit, as light bulbs are being changed too often, so we expect that the unit itself is the problem.</b></li></ul>	
<p><b>17. Adjournment:</b> Next meeting February 2, 2010 at 7:00 PM.</p>	<p><b>Mayor Currier adjourned the meeting at 9:52 PM.</b></p>