

ADAIR VILLAGE CITY COUNCIL MINUTES-FINAL
6030 William R. Carr Avenue

Tuesday, January 5, 2010 – 7:00 PM

Attachment A CC Mtg 100119

Agenda Item	Action
1. Roll Call: Members present: Councilors Bittner, King, Tucker, and Kubler and Mayor Currier were present. City Administrator Drew Foster recorded the meeting and took roll.	Mayor Currier called the meeting to order at 7:05 PM and led the Flag Salute.
2. Consent Calendar: a) Minutes – City Council Meeting-December 1, 2009 b) Bills-through January 04, 2009.	Councilor King moved to approve the Consent Calendar; Councilor Tucker seconded. Unanimous approval.
3. Public Comment: <ul style="list-style-type: none"> • Jill Humphreys, 8996 NW Arboretum Rd., presented a letter concerning the high water charges to her property from December 2009, which had been caused by a broken irrigation spigot. The break caused the use of 100,000 gallons and a charge of over \$240. They found the broken spigot and fixed and insulated it immediately after receiving notice from the City. She thanked the City for our efforts in bringing the problem to their attention. She asked if the City can provide any relief in the charges. CA said that we had a similar incident last year and that he would research how the City handled that case. • Gene Abraham, 3122 NE Willamette Rd., provided pictures of a number of drains, primarily on Willamette, that were being blocked by leaves and questioned why our public works contractors were not clearing them. CA will follow up with OMI staff on the issue and have the drainage gratings cleared. 	Council received the reports.
4. Lakewood Officer’s Memorial Service: (5c on Agenda) Reserve Officer Raymond Funke reported on the events at the Memorial Service, which he and Reserve Officer Kimberly Ledda attended. Over 3000 officers from across the US and Canada attended the service. The procession started at McCord Air Force Base and was over an hour long with the streets lined with citizens. Over 20,000 attended the services at the Tacoma Dome.	Council received the report and thanked Officers Funke and Ledda for representing Adair Village.
5. Barracks Move: (4a on Agenda) CA reported that City Planner Don Driscoll will work up basic plans for placement of the barracks and for developing an urban streetscape plan for Carr (between Arnold and Vandenberg). He will provide an estimated cost, which will depend on the detail of the drawings and number of scenarios requested by the Council. Council discussed placement of buildings and overall cost of project. Also, it was noted that the four-plex across from City Hall is also a historic building from the same period.	Council received the report. CA will request that CP Driscoll attend the next Council meeting to further discussions.

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<p>6. Storm Drain Assessments: (4b on Agenda) CA Foster presented a worksheet on storm drain fees to commercial/retail businesses. CA said that 1989 was the last time that these charges were updated. The report compared existing rates (put in place under Resolution 88/89 #6) and original estimates on square footage of impervious surface (IS) to new calculations of IS completed by the CA. There were also columns showing the increase in cost depending upon the new base fee level. Simply updating the IS calculations and not changing the fees, doubles, on average, the cost of fees for the businesses. Bringing businesses up to the new \$2.50/EDU fee rate would quadruple, on average, the costs to the businesses. The Council discussed the need to work with businesses and develop a plan that will raise fees over a period of time. Council feels that in this instance, residential and retail fee requirements need to be dealt with differently.</p>	<p>Council received the report. CA was directed to contact the businesses individually and present the new IS calculations and explain City policy on updating the fees. CA will prepare a report to the Council delineating a timeline to bring the business storm drain fees into equivalence with residential fees.</p>
<p>7. Reader Board: (4c on Agenda) CA reported that Assistant Planner Ron Mercer had completed research on the cost of purchasing a reader board. Basic costs from three sources vary from \$2,900 to \$3,900. CA recommends waiting until the City moves forward with the barracks move and upgrade of Carr before deciding on purchase and placement of a reader board. Council concurred.</p>	<p>Council received the report.</p>
<p>8. Franchise Update: (5a on Agenda) CA reported that Corvallis receives additional leaf pickups as part of their franchise agreement with Allied Waste. Adair Village does not have a specific agreement and AW simply delivers a once a year pick-up. Our present agreement is based on a 1992 City Ordinance.</p>	<p>Council received the report. CA will follow-up with all present franchisees and establish up-to-date contracts.</p>
<p>9. Budget Update: (5b on Agenda) CA presented a report showing “Budget vs. Actuals” for the fiscal year through January 5th. This report is prepared monthly for the Finance Committee. The Council will receive this report quarterly at the third Tuesday meetings in January, April, July, and October.</p>	<p>Council received the report.</p>
<p>10. Newsletter Policy: (5d on Agenda) CA reported that issues have arisen in the newsletter concerning reporting on non-City events and the possibility of advertising. The Council may need to consider setting specific policies.</p>	<p>Council received the report. CA will further research the issue, find out what other cities do, and prepare a staff report.</p>
<p>11. Police Chief’s Report: (6a on the Agenda) Chief Jones provided a report on his and the Department’s activities:</p> <ol style="list-style-type: none"> 1. On New Year’s Eve, the Police Department (PD) ran the second segment of the High Visibility DUI (Driving Under the 	<p>Council received report. Chief Jones will prepare a monthly report based on the first page of this report, which presents</p>

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<p>Influence) grant program. They made 41 warnings and two arrests.</p> <p>2. Chief Jones applied for a Victim Impact Grant through the WCJC (Willamette Criminal Justice Council). Maximum grant is \$5,000 and he applied for \$3,930. The program would focus on citizens and teens and DUI.</p> <p>3. Cooperation with Sheriff’s Deputies continues to increase with back-up coverage happening between the two agencies depending on who shows up first at the site. Relationships with the deputies are very good. Independence PD loaned our Department a second radar unit for the High Visibility night.</p> <p>4. Chief has applied for a grant from State Farm Insurance that could provide seven video mikes, which would allow our officers to videotape all contacts with citizens and civilians.</p> <p>5. Dispatch-The Chief and CA Foster attended the December 17th meeting of the 911 Users Board. This Board voted on a recommendation to their individual boards to accept Adair Village onto the 911 Users Board, when the dispatch service had all the dispatchers and technology necessary to bring us in. No specifics as to level of staffing or specific technology needed were included in the recommendation.</p> <p>The separate boards will meet in January, or early February, to take one of three actions. 1- to follow the Users Board’s recommendation; 2- to simply add Adair Village PD as a member and user with no stipulations; 3- to not accept AVPD for membership. Chief Jones has alternatives in mind if we cannot obtain dispatch from the Benton County system.</p> <p>6. Statistics-Chief Jones provided a full report on activities of the PD. Council expressed appreciation for the excellent report, but felt that the breadth of information was not needed on a regular basis.</p>	<p>basic crimes and arrests by period and type.</p>
<p>12. City Administrator’s Report: (6b on the Agenda) CA Foster reported on a number of issues:</p> <p>1. Trail to Adair County Park-Jeff Snyder received a response from Tim Cornelius, the owner of the land due east of Hibiscus and north of the Park. Mr. Cornelius wants his property annexed into the City and then, he would donate the southern (wetlands) portion to the City. CA and Mr. Snyder will meet with Mr. Cornelius to discuss our concept of the project.</p> <p>2. CA presented information on some of the basic costs to end our contract with OMI and to bring the public works back as a City department. CA will complete research by the next Council meeting. The initial review does not seem to provide a significant savings.</p>	<p>Council received report.</p>

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<p>13. Councilor and Mayor's Comments: (7 on the Agenda)</p> <ul style="list-style-type: none">• Councilor Tucker said that the Calendar on the website has limited features and that users cannot move between months to see when future (or past) meetings are taking place. CA Foster said that a new calendar format had already been put in place.	
<p>14. Adjournment: Next meeting January 19, 2010 at 7:00 PM.</p>	<p>Council Kubler moved to adjourn; Council Tucker provided the second. Mayor Currier adjourned the meeting at 9:18 PM.</p>