

ADAIR VILLAGE CITY COUNCIL MINUTES-FINAL

6030 William R. Carr Avenue

Tuesday, September 15, 2009 – 7:00 PM

Agenda Item	Action
<p>1. Roll Call: Members present: Councilors Bittner, Kubler, Tucker, and King were present. Mayor Bill Currier participated via phone. Councilor King presided over the meeting as Mayor Pro Tempore. City Administrator Drew Foster recorded meeting.</p>	<p>Mayor Pro Tem King called the meeting to order at 7:10 PM and led the Flag Salute.</p>
<p>2. Consent Calendar: a) Minutes – City Council Meeting-September 1, 2009 b) Bills-through September 14, 2009. CA Foster noted that the statement from the City’s latest credit card bill was included in the billing information.</p>	<p>Councilor Tucker moved to approve the consent calendar, second by Councilor Bittner. Passed Unanimously. CA was asked to report on savings from new phone system.</p>
<p>3. Public Comment: Faye Abraham, 3122 Willamette, asked to be recognized for public comment later in the meeting, after Chief Jones joined the meeting. She asked for clarification on an earlier report from the Chief concerning a grant for an officer to be shared with Santiam Christian School (SCS). Chief Jones said that he had an earlier discussion with SCS about a shared officer and that we had yet to hear on the grant to provide all salary and benefits for two full-time officers.</p> <p>Ms. Abraham asked why residents have to use a radar gun on their own, when the PD is supplying officers for SCS football games. Chief said that these are two separate issues. Officers have been on site on Azalea in the morning, when complaints say that there is speeding. The Chief explained that the radar gun program offers citizens an opportunity to use the radar gun and that generally this program shows that cars are not going as fast as people think. Providing officers on duty during and after ‘SCS games is a public safety issue for the whole community.</p>	
<p>4. Reserve Officers Oath of Office: (5a on Agenda) Chief Jones introduced the City’s two newest reserves-Kimberly Ledda, a Western Oregon student with a background in sign language and Raymund Funke, a local farmer.</p>	<p>Mayor Pro Tem King delivered the Oath of Office to Reserve Officers Ledda and Funke.</p>
<p>5. Ordinance 2009-08-City Gas Tax-Second Reading: (4a on Agenda) MPT King provided the second reading for Ordinance 2009-08 by title only. Councilor Kubler pointed out that the City is only establishing the right to institute a tax, in order to prevent preemption by a new State law.</p>	<p>Councilor Bittner moved to accept the second reading of the ordinance and approve the adoption of the ordinance, second by Councilor Tucker. Passed unanimously.</p>
<p>6. Community Forum Update: (4b on the Agenda) CA Foster presented document prepared by Ric Stephens from work completed at the Community Forum that took place the previous Saturday, September 12th. Council discussed the three primary</p>	<p>Council received report.</p>

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<p>areas of interest from the meeting, which were:</p> <ol style="list-style-type: none"> 1. Transportation, including traffic, Highway 99W, transit, and connectivity 2. Sense of Community, including green space, tourism, community buildings-post office, library, museum-city identity/theme, economics. 3. Land Use & Development, including community buildings/services, pool, land exchange with Benton County, industrial park. <p>Council noted strong support for a post office. CA said that achieving a new Zip Code was a first step and that we did note in our letter that we felt there would be a need for a post office, when we begin to grow.</p>	
<p>7. Ordinance 2009-09-Trailer Parking within City-Second Reading: (4c on the Agenda) Faye Abraham provided testimony that she feels that “public” needs to be added before “parking strips” in two sections of the ordinance, in order that there be no discretion to officers to ticket RVs parked in people’s driveways. Chief Jones responded that while there is no definition of “parking strip,” “driveway” is defined and it is not the same. The Chief did not see a need to change the language. MPT King provided the second reading by title only.</p>	<p>Councilor Kubler moved to accept the second reading of the ordinance and approve the adoption of the ordinance, second by Councilor Tucker. Passed unanimously.</p>
<p>8. Barracks Placement: (4d on the Agenda) CA Foster presented four maps with different alignments of the SCS barracks based on an earlier discussion with Council members. The Council preferred the layout on map #1.</p>	<p>Councilor King moved to proceed with Option #1, second by Councilor Bittner. Passed unanimously.</p>
<p>9. Entry Sign: (4e on the Agenda) CA Foster presented a short discussion on the placement and facing of the sign.</p>	<p>Council received report.</p>
<p>10. Letter to 911 User Group: (5c on the Agenda) Councilor Tucker said that she meets regularly with Benton County Commissioner Dixon and that he recommends that the City send a formal letter to the 911 Advisory Board. Chief Jones provided a short background on the City’s previous verbal requests to the Board. He said that he already has a draft of the letter prepared. The Council discussed language to be used in the letter and the appropriate signatory for the letter.</p>	<p>Councilor Kubler moved that the Chief prepare a letter to the 911 Board and that a supporting resolution be prepared for the next Council meeting and that both be reviewed by the attorney, second by Mayor Currier. Councilor Kubler called for the question. Passed unanimously.</p>
<p>11. Transit Service Grant Opportunity: (5d on the Agenda) CA Foster presented a Staff Report on the opportunity to prepare an application for grant funding to bring transit service to Adair Village. The State has provided all the counties with additional STF (Special Transportation Fund) resources. Benton County is opening up a competitive process. Twenty percent matching funds</p>	<p>Council received report and directed the CA to prepare a letter committing to the 20 percent match for use with the application.</p>

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<p>would be required for the project. Adair Village, through CTS (Corvallis Transit System), could provide 4x per day (twice in AM and twice in PM) service over 18 months, purchase a bus, and build a bus stop for approximately \$150,000 which would require a \$30,000 match from AV (possibly more as we might have to build the bus stop on our own). We would need to use Reserve funds for the match, but they are available. Council discussed the opportunity and responded in a positive manner. They questioned if the service will be available weekends and what the timeline would be to decide not to proceed. CA will follow-up with CTS on these questions. CTS will prepare the application.</p>	
<p>12. Police Chief's Report: (6a on the Agenda) Chief provided updates on these topics:</p> <ul style="list-style-type: none">• Chief has received a very positive response to his involvement with morning drop-off at SCS.• Two more reserves are moving through the process. One is in the psych/medical background stage and the second in basic background review. These additions will bring our reserves to the planned level of five.• Chief delivered updated response numbers.	<p>Council received report.</p>
<p>13. City Administrator's Report: (6b on the Agenda) CA Foster reported on a number of issues:</p> <ol style="list-style-type: none">1. Zip Code-City received a letter from Senator Wyden, which included a letter that the Senator sent to the Regional Post Master. CA reiterated that the local postmaster said that operationally adding a new zip code is not a problem.2. Telemetry at the Wastewater Plant-This project is complete and now public works staff receives automatic notification if there are high levels at either the Imhoff tank (first stage in waste processing) or at the pumps at Adair County Park. They also receive a warning if either of the two warning devices isn't reporting in on schedule.3. LOC Annual Meeting-We were successful in receiving \$300 scholarships for both the Mayor and the CA to attend the annual LOC meeting.4. Qwest-Their engineer requested additional information, on the type of noise and whether it was worse at start-up, which Councilor Bittner, who lives next door to the Qwest site, provided. Councilor Bittner said that he has already seen an improvement from the initial reprogramming that Qwest undertook. Qwest is looking into further baffling. Councilor Bittner said that Qwest has always been responsive when there have been problems.5. Biegel Land Sale-CA presented the surveyor's map for the	<p>Council received report.</p>

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<p>completion of the Lot Line Adjustment and sale of 15 acres of the Voss Hill site to Biegel Farms.</p> <p>6. Trail to Adair County Park-CA reported that he and Jeff Snyder had traveled to Portland to meet with Aron Faegre, the architect (and civil engineer and landscape architect) who developed the walkway at Jackson Frazier. He is interested in working with the City on this project to connect Hibiscus with the Adair County Park and we will bring him down to look at the area and he will prepare a budget for the project.</p>	
<p>14. Councilor and Mayor's Comments: (7 on the Agenda)</p> <ul style="list-style-type: none">• Councilor Bittner. The US flag is tattered and needs to be replaced. Asked about picture of Camp Adair that was included with the barracks placement maps.• Councilor Tucker. Shonnards should be contacted to replace the dead plants at the Right-of-Way bus stop.• Mayor Pro Tem King. Notice of the meetings is not always in the paper; the City needs to be more consistent in delivering notice. CA said that he will have the Assistant Recorder set-up a tickler system and that he will not wait until agendas are ready, but will send notice the Wednesday before meetings.	
<p>15. Adjournment: 9:12 PM Next meeting October 6, at 7:00 PM.</p>	<p>Councilor Kubler moved to adjourn, second by Councilor Bittner. MPT King adjourned the meeting at 9:12 PM.</p>