

**ADAIR VILLAGE CITY COUNCIL MINUTES-FINAL**

**6030 William R. Carr Avenue**

\*\*\*Tuesday, August 18, 2009 – 7:00 PM\*\*\*

Agenda Item	Action
<p><b>1. Roll Call:</b> Members present: Councilors King and Kubler and Mayor Bill Currier were present. Councilors Bittner and Tucker were excused. City Administrator Drew Foster recorded meeting.</p>	<p>Mayor Currier called the meeting to order at 7:02 PM and led the Flag Salute.</p>
<p><b>2. Consent Calendar:</b>            a) Minutes – City Council Meeting-August 4, 2009            b) Bills-through August 14, 2009.</p>	<p>Councilor King moved to approve the consent calendar, second by Councilor Kubler. <b>Passed Unanimously.</b></p>
<p><b>3. Public Comment:</b> None</p>	
<p><b>4. Zip Code Letter:</b> (4a on Agenda) CA Foster shared the letter he had prepared to request that the US Postal Service provide Adair Village with a Zip Code. CA will meet with the local postmaster and then, prepare a final version of the letter. Councilor Kubler suggested that the Council should pass a resolution in support of the request. CA will include the resolution with the submittal of the letter.</p>	<p>Council received report. <b>CA Foster will prepare a supporting resolution for the next CC meeting.</b></p>
<p><b>5. Transit Survey Update:</b> (4b on Agenda) CA Foster presented the report prepared by CAMPO (Corvallis Area Metro Planning Organization) on options for conducting a survey focused on transit. CA said that only a door-to-door or phone survey would get the quality of responses needed to make the information pertinent. Council agreed with need to focus on door-to-door or telephone survey and discussed the use of volunteers to keep the costs down.</p>	<p>Council received report. <b>Council directed CA to work with CAMPO to develop questions for the survey.</b></p>
<p><b>6. Community Forum/Charette Update:</b> (4c on Agenda) CA Foster reported on the dates and times established for both sessions. Saturday, September 12 from 1:00-5:00 PM for the Community Forum and Saturday, November 7 for the Charette/Design Forum, from 9:00 AM-5:00 PM. Ric Stephens has prepared a flyer to be used to attract professionals to help run the Charette.</p>	<p>Council received report.</p>
<p><b>7. Gas Tax Ordinance:</b> (5a on the Agenda) CA Foster presented the basic language that will be included in a Gas Tax chapter in the City Code. He will check further to see if the actual amount of the tax imposed must be in the ordinance or whether a resolution can be used to set the actual amount.</p>	<p>Council received report. <b>CA will bring the complete Ordinance to the September 1<sup>st</sup> meeting.</b></p>
<p><b>8. Police Chief's Report:</b> (6a on the Agenda) Report is included with documents. Chief provided updates on these topics:            1. The PD's relationship with the Adair Fire Protection District is working very well. PD staff provided initial response to two emergency calls and were able to provide support to the initial response personnel from the AFD,</p>	<p>Council received report.</p>

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until the Corvallis Fire Department showed up to provide transport.

2. Chief Jones clarified some of the entries in his regular report format.

a. AOA-Assisting Outside Agency. This is often connected with serving warrants.

b. Reckless Burn-In the case reported, there was a fire on the play equipment at the Kiddie Park, possibly caused by fireworks. Though, this could include a backyard burn that wasn't well controlled.

c. Suspicious Person and Suspicious Activity-These are similar and the way it would be reported will be dependent on the specifics of the situation.

3. Councilor King reported an ongoing issue with speeding in the early morning on Azalea. Chief Jones said that he is aware of the problem and is looking at a couple of technology-based approaches to deal with the problem. He said that he attended a Traffic Safety training last week that focused on seatbelt and car seat use and on speeding. There is a radar reader board that would take the license and record the speed. Or, a citizen could be provided with a radar gun and would take license numbers and report back to the PD. Then, the PD could follow-up with a letter of warning.

There are grant possibilities for purchasing the reader board.

4. He has initiated a conversation with Roger Irwin, Benton County Public Works, regarding lowering the speed limit on Arnold and moving the crosswalk.

5. He continues to track street lights in need of replacement and is passing the information on to Consumer's Power.

6. Reserve update. Two have completed the psych evaluation and two are in the background evaluation stage. The fifth is scheduled for the psych evaluation.

7. Ordinance on Parking Trailers will be brought to the next meeting.

**9. City Administrator's Report:** (6b on the Agenda) CA

Foster reported on a number of issues:

1. Qwest was contacted concerning the noise of their air-conditioning units. They reported that there is a second AC unit that kicks on when it gets very hot. They reprogrammed the primary unit and hope that this step will lower the need for the second unit to kick on. **CA asked that they look into muffling the existing units. CA will report back at the next meeting.**

2. City Entrance Sign. CA passed out a color swatch page. The Council will need to make a decision on the background color of the sign. There was discussion to use the existing

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<p>layout of the City buildings-a light green with brick red trim. CA and the Mayor met with an ODOT representative, Dean Fuller, and the sign designer, Mike Anders. Dean will prepare a rough layout of where the sign can be placed to meet ODOT safety parameters. CA said that Mike is updating the sign bid to include raising the sign onto a 3 foot berm and providing landscaping. This is necessary, because the corner site on the SE corner of Arnold and Highway 99 is about 3 feet below the road level. CA will also contact OMI to review putting water for the landscaping and electricity for night lighting to the sign.</p> <p>3. CA discussed placing “blue local retail signs” along Highway 99. Rules state that there must be 300 feet between signs on State highways. CA will look for areas both north and south on Highway 99 to see if there is a placement site.</p> <p>4. Weeds on the SE corner of Adair Frontage and Box Elder intersection. According to ODOT, that area is the homeowner’s responsibility.</p> <p>5. Removal of Jamocha Joe’s signs. ODOT representative said that the signs were illegally placed and that there are severe limitations on signage along State highways. <b>CA will provide further research into those limitations.</b></p> <p>6. Wetlands/Home Owner’s Association-CA has not made any progress on this issue.</p> <p>7. Voss Hill survey. The survey will be undertaken next week. <b>CA will initiate permit through Benton County for a Property Line Adjustment (PLA).</b> This is an administrative decision made by staff.</p>	
<p><b>10. Councilor and Mayor’s Comments:</b> (7 on the Agenda) Mayor Currier spoke to two issues concerning Highway 99. 1- He would like the engine braking sign to be moved further north to account for the new city limits. 2-City needs to annex Highway 99 to be able to enforce traffic regulations.</p>	
<p><b>11. Adjournment:</b> 8:03 PM Next meeting September 1, 2009, at 7:00 PM.</p>	<p>Councilor Kubler moved to adjourn, second by Councilor King. <b>Mayor Currier adjourned the meeting at 8:03 PM.</b></p>