

**ADAIR VILLAGE CITY COUNCIL MINUTES-DRAFT**

**6030 William R. Carr Avenue**

\*\*\*Tuesday, December 1, 2009 – 7:00 PM\*\*\*

<b>Attachment A</b> CC Mtg 100105
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Agenda Item	Action
<p><b>1. Roll Call:</b> Members present: Councilors Bittner, Kubler, and King were present. Mayor Currier attended via telephone. Councilor King chaired the meeting as Mayor Pro Tempore. City Administrator Drew Foster recorded the meeting and took roll.</p>	<p>MPT King called the meeting to order at 7:00 PM and led the Flag Salute.</p>
<p><b>2. Consent Calendar:</b>                      a) Minutes – City Council Meeting-November 3, 2009                      b) Bills-through December 1, 2009.                      Bills through November 20, 2009 had already been approved by Mayor Currier and were included in the packet for review by the Council. Councilor Kubler asked about the Intertech and Ric Stephens bills. CA Foster said that they were the final invoices from the Telemetry contract for the wastewater plant (Intertech) and the Charette (Stephens).</p>	<p>Councilor Kubler moved to approve the Consent Calendar; Councilor Bittner seconded.  <b>Unanimous approval.</b></p>
<p><b>3. Public Comment:</b> None.</p>	
<p><b>4. Planning Report:</b> (4a on Agenda) City Planner Don Driscoll presented background on four attachments:</p> <ul style="list-style-type: none"> <li>• Attach. C-1 and C-2-Land Use Code Update and Planning Report. The update will include <u>no</u> changes to Zoning, UGB (Urban Growth Boundary), or Planned Objectives. The main point is to shorten, simplify, and clarify. There are two areas that would be substantive changes to the Code.                             <ol style="list-style-type: none"> <li>1. Article 4 includes Overlay Zones (Section 4.200) and 4.020), which require public and DLCD notification, public hearings, and a zone change. The Overlay Zone concept should be moved to Article 7 and become Special Area Standards.</li> <li>2. Article 7 would become Special Area Standards and the old Article 7-Improvement Procedures (referring to public improvements and connections installed by developers) would move to Article 8-Design Standards.</li> </ol> </li> </ul> <p>Planning Commission (PC) has reviewed the Code, focusing on basic edits and unclear language; the City Council should also review the Code, especially Article 4, which includes the new Article 7 as delineated above.</p> <p>The recommended Code changes will be reviewed in sections, but the complete update will be undertaken for the full document. It would work best using a joint CC/PC.</p> <ul style="list-style-type: none"> <li>• Attach. C-3-Comprehensive Plan Summary. After we complete the update of the Code, we need to undertake the same type of review for the Comp Plan, which is out-of-date.</li> <li>• Attach. C-Civic Center Opportunities. We have opportunities to begin implementation activities connected to the Charette and downtown development. The first, simplest, and cheapest thing to</li> </ul>	<p>City Council (CC) received the report and thanked City Planner Driscoll for his work.</p>

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<p>do is to create a Community Plaza. This would be a meeting area for events and could join the present City Hall and the barracks when they are moved. Second, upgrade and develop William Carr between Arnold and Vandenberg as an Urban Streetscape, which with the Community Plaza, will provide an attractive first step for the downtown. Third, downtown design standards, including wider streets, sidewalks, head (or angle)-in parking, and pedestrian streetlamps. Fourth, move the barracks and develop them in historic context, that is side by side. One should be a museum focused on the history of Camp Adair and Adair Village. The other an attractor and community building such as a library or Boys and Girls Club.</p> <p>These steps together will encourage activity, which will bring people to the area, which in turn will bring businesses to the downtown area to serve the people.</p> <p>Council discussed the desirability of immediate implementation and is excited about the possibilities.</p> <ul style="list-style-type: none"><li>• General needs. Clarify the status of Vandenberg and Carr. Whose jurisdiction are they under and what easements exist on Vandenberg.</li></ul>	
<p><b>5. Barracks Move Update:</b> (4b on Agenda) CA Foster introduced Candice Dinnis who has been developing an estimate to move the two barracks, develop the necessary infrastructure-water, sewer, electric, parking-and finish them, both interior and exterior. Bringing in infrastructure will be \$200-300,000; moving and finishing the buildings will cost \$200,000 each. She estimates that we could complete all the work within 9 months.</p>	<p>Council received the report. <b>Council directed CA to look into outside groups-VFW, Department of Defense-that might be interested in supporting the development of the barracks.</b></p>
<p><b>6. Resolution #09-1-Voss Hill/Biegel Farm Land Sale:</b> (4c on Agenda) CA Foster presented the background on the sale. We have a check prepared to cover the permit costs to Benton County for the LLA, Lot Line Adjustment. This Ordinance is necessary to complete the documentation of the sale.</p> <p>Mayor Currier wanted to put on the record the City's thanks to the Biegels for their flexibility through this process.</p>	<p>Councilor King moved to adopt Resolution #09-11; Councilor Bittner seconded. <b>Unanimous approval.</b></p>
<p><b>7. Ordinance 2009-10-Annexation of Highway 99W and Other Roadways:</b> (5c on Agenda) Chief Jones presented the background for the ordinance, it will allow the City to provide enhanced enforcement and public safety as the new portions of the City are annexed. Mayor said that this should open the door for future traffic enforcement grants.</p> <p>MPT King provided the first reading of the bill in full, including its status as an emergency, so that the ordinance might be enacted immediately.</p> <p>MPT King provided the second reading by title only.</p>	<p>Councilor Kubler moved to accept the first reading; Mayor Currier seconded. <b>Unanimous approval.</b></p> <p>Councilor Bittner moved to accept the second reading by title and to adopt Ordinance 2009-10; Councilor Kubler seconded. <b>Unanimous approval.</b></p>

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<p><b>8. Police Chief's Report:</b> (6a on the Agenda) Chief Jones provided a report on his and the Department's activities:</p> <ol style="list-style-type: none"><li>1. He completed training last month in property management and this helped obtain two lockers for a very inexpensive price.</li><li>2. Officer Mollahan has started full-time training and is doing very well.</li><li>3. The reserve officers have started their training, which is Wednesday and Thursday nights and some Saturdays. All are doing well.</li><li>4. DUI grant activities have begun. The first was "High Visibility Traffic Enforcement." Signs were put up at Tampico and Vandenberg and 23 warnings were given.</li><li>5. The meeting with the 911 Users Board to review our request for dispatch services will take place on December 17<sup>th</sup> at 2:30 PM. If all goes as expected, we could have dispatch by February 1, 2010. If we need to complete contracts with all agencies, it may take until March 1, 2010 to begin.</li><li>6. Municipal Court is using the Department's report writing software and it is working well.</li><li>7. Chief requested a \$5,000 grant from Mattress World Superstores in order to purchase two Automatic External Defibrillators.</li></ol>	<p>Council received report.</p>
<p><b>9. City Administrator's Report:</b> (6b on the Agenda) CA Foster reported on a number of issues:</p> <ol style="list-style-type: none"><li>1. Transit-Corvallis Transit sent information on a couple of bus shelter designs. Negotiations on routes and times will begin in the new year.</li><li>2. Tree clean-up, leaf removal, and street sweeping-dead branches were cleared from the grove behind City Hall on November 11<sup>th</sup> and we saw little blow down from the windstorm the next week. Allied Waste picked up leaves on November 25<sup>th</sup> and the streets were swept on November 30<sup>th</sup>.</li><li>3. Trail from Hibiscus to Adair County Park. Working with Jeff Snyder, 1234 Hibiscus Av. to bring together, early next year, the private property owner, Mr. Cornelius, architect Aron Faegre, who designed Jackson-Frazier Wetlands in north Corvallis, and a Benton County representative to discuss the possibility of the park and to prepare a rough design and budget.</li><li>4. Right-of-Way Bus stop. Designer from Stutzman came by, but since the plants died outside of the one-year warranty, they will not replace them.</li><li>5. Zip Code. No new information.</li></ol>	<p>Council received report.</p>

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<p><b>10. Councilor and Mayor's Comments:</b> (7 on the Agenda)</p> <ul style="list-style-type: none"><li>• Councilor Kubler recognized Ryan Roberts from the audience. Mr. Roberts is newly moved to Adair Village.</li><li>• Councilor Bittner asked about the City's franchise agreement with Allied Waste. We said that Corvallis has a weekly leaf removal in their franchise agreement and he thinks that Adair Village should have an agreement equivalent to Corvallis' agreement. <b>CA Foster will contact Allied Waste and Corvallis and bring information on their agreement to the next meeting.</b></li></ul>	
<p><b>11. Executive Session:</b> (7 on the Agenda)</p>	Council adjourned to Executive Session at 9:03 PM and returned from Executive Session at 9:40 PM.
<p><b>12. Report and Motion on Executive Session:</b> (7 on the Agenda) Council returned to regular session and completed motion from Executive Session</p>	Councilor Bittner moved to adjust lease rates on City-owned property to levels discussed in Executive Session; second by Councilor Kubler. <b>Unanimous approval.</b>
<p><b>13. Adjournment:</b> Next meeting January 5, 2010 at 7:00 PM.</p>	<b>Mayor Pro Tempore King adjourned the meeting at 9:43 PM.</b>