

ADAIR VILLAGE CITY COUNCIL MINUTES-FINAL

6030 William R. Carr Avenue

Tuesday, November 3, 2009 – 7:00 PM

Agenda Item	Action
<p>1. Roll Call: Members present: Councilors King and Mayor Currier were present. Councilors Bittner and Kubler were excused. City Administrator Drew Foster recorded the meeting and took roll.</p>	<p>Mayor Currier called the meeting to order at 7:00 PM and led the Flag Salute.</p>
<p>2. Consent Calendar:</p> <p>a) Minutes – City Council Meeting-October 20, 2009 Edits to the minutes:</p> <ul style="list-style-type: none">• Next Meeting should say November 3rd• Mike Beyer, no “s”, is the correct spelling.• #10 should read both City Councils, no apostrophe “s” <p>b) Bills-through November 2, 2009.</p> <ul style="list-style-type: none">• Mayor asked why OMI is not in the paid bills. Billings are bi-monthly. <p>Mayor asked about media training classes. CA we don’t have more information. Chief is on agenda, but not present. CA Chief Jones sent in a short report. Mayor asked about more information on the zip code. CA said that we had sent a response for the appeal, but we had heard nothing new. Mayor asked about further information on Water Rights. CA-no further information.</p>	
<p>3. Public Comment: None.</p>	
<p>4. Barracks Move Update: (4d on Agenda) CA Foster updated the steps taken to determine an overall cost to move and refurbish the two barracks. With the thought of using one of the buildings, in the short term, for the police department, the CA had asked the City Engineer to provide a rough estimate for the cost of supplying infrastructure and building a parking lot. When these costs were discussed at the previous CC meeting, it was felt that this would make the project too expensive. He then asked Candice Dinnis to gather information on the cost of a complete refurbish, to prepare the buildings for use. Candice said that she thought significant savings could be obtained. Using the Training Center for the basic preparation and foundation work would reduce the costs of the rough estimate provided by the CE. She is still collecting information on the complete cost and hopes to have these ready at the next meeting. There was an extended discussion by the Council on the desirability to save these historic buildings, as long as it was not at a significant cost beyond what a new building would cost.</p>	<p>Council received the report and discussed the issue.</p>

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<p>5. Resolution #09-10-Storm Drain Utility Rate Increase: (4a on Agenda) CA Foster presented the background on the recommended rate increase. The rate was last raised in 1989 and that will be highlighted in the next newsletter.</p>	<p>Councilor King moved to adopt Resolution #09-10; Tucker second. Unanimous approval.</p>
<p>6. WCJC and 911 Dispatch Board Update: (4b on Agenda) CA provided the letter that was presented to the WCJC (Willamette Criminal Justice Committee) along with a check to bring our dues, since 2002, up to date. CA also presented the letter from Corvallis Police Department in response to the letter the City delivered to the 911 Dispatch Board, formally requesting membership onto the Board and establishment of dispatch services. Our issue will be the primary agenda item at their December 17th meeting.</p>	<p>Council received report.</p>
<p>7. Charette Reminder (4c on the Agenda) CA Foster presented the schedule for the Charette and reminded the Council that they would be needed primarily from 9:00-10:30 AM.</p>	<p>Council received report.</p>
<p>8. Lane COG Wetlands Project Update: (5a on the Agenda) CA presented background on the project. Adair Village is one of nine smaller communities in the southern Willamette Valley taking part in the project. The project will complete a wetlands inventory for each of the nine cities and then, develop boilerplate language to institute wetland protection and use into city codes. The project cost to the City, to each city, is \$5,000.</p>	<p>Council received report.</p>
<p>12. Police Chief's Report: (6a on the Agenda) Chief Jones was at a training and unavailable. CA Foster provided a short report for the Chief:</p> <ol style="list-style-type: none">1. Halloween activity went great; they handed out 50 bags of candy.2. Chief will e-mail the regular police activity report.3. Connections from the training that the Chief is attending may lead to obtaining evidence lockers at 50% off.4. Municipal Court is utilizing the AVPD's report system to track information.5. Chief Jones will be able to provide information requested by 911 Users Board (see #6 above) by the end of the week.	<p>Council received report.</p>
<p>13. City Administrator's Report: (6b on the Agenda) CA Foster reported on a number of issues:</p> <ol style="list-style-type: none">1. A new janitor/administrative assistant has been hired. His name is Nate Loughlin and he is from Monmouth. We had eight applicants and interviewed three, before choosing Nate.2. Fire siren-It is used to contact local volunteers who are outside of good cell phone coverage.3. Right-of-Way Bus stop. Stutzman's will be coming next week to look at dead plants.4. Leaf pick-up will be on November 25th with streets swept	<p>Council received report.</p>

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<p>the next week.</p> <p>5. IGA for School District's CET (Construction Excise Tax). We are required to collect the tax by Legislative action.</p> <p>6. Manhole repair-we received only two bids and neither was within our estimated amount, so we will add the manhole repair to a larger project next year.</p> <p>7. There are two other wetlands projects. Cascades West COG also has a wetlands project looking at wetlands on industrial land. Benton County has a Riparian Area and Wetland Protection project that will include community meetings. The meeting in Adair Village will be on Wednesday, November 18th.</p> <p>8. Dead limbs will be removed from all the trees around City Hall on Veteran's Day.</p>	
<p>14. Councilor and Mayor's Comments: (7 on the Agenda) None.</p>	
<p>15. Adjournment: Next meeting December 1, 2009 at 7:00 PM.</p>	<p>Mayor Currier adjourned the meeting at 8:33 PM.</p>