

ADAIR VILLAGE CITY COUNCIL MINUTES-DRAFT

6030 William R. Carr Avenue

Tuesday, October 6, 2009 – 7:00 PM

Attachment A CC Mtg 091020

Agenda Item	Action
<p>1. Roll Call: Members present: Councilors King and Tucker and Mayor Currier were present. Councilor Bittner was excused. Council Kubler arrived at 7:25 City Administrator Drew Foster recorded the meeting and took roll.</p>	<p>Mayor Currier called the meeting to order at 7:07 PM and led the Flag Salute.</p>
<p>2. Consent Calendar: a) Minutes – City Council Meeting-September 15, 2009 b) Bills-through October 6, 2009. CA Foster presented an updated billing report, which included three bills as an addition to the billing information provided with the packets last Friday. Councilor King asked about the credit card billing. CA said the City’s latest credit card bill will be included once a month and the previous bill had been included in the September 15 packet.</p>	<p>Councilor King moved to approve the consent calendar, second by Councilor Tucker. Passed Unanimously.</p>
<p>3. Public Comment: Faye Abraham, 3122 Willamette, and Nicole Real, 8759 Box Elder, representing the Finance Committee had questions about the need for a supplemental budget to support the Transit grant. CA said that the grant situation had changed and that he would provide an update as part of the next agenda item. They also asked where the City is in the audit process. CA said that he is still working to close out 2008 and will be traveling to Garibaldi to meet their CA, who is experienced in QuickBooks. Gene Abraham, 3122 Willamette, a member of the ad hoc committee that was set-up to prepare options on moving the barracks presented drawings showing a variety of approaches for placement of the barracks. Mr. Abraham had been a member of the ad hoc committee initiated on August 5, 2008. Since there had not been a need to move the barracks immediately, the work of the ad hoc committee had been taken over by the Planning Commission. Mr. Abraham’s drawings will be added to the barracks file. CA Foster apologized for not clarifying with Mr. Abraham that the ad hoc committee had been dissolved.</p>	<p>Council received report and thanked Mr. Abraham for his efforts.</p>
<p>4. Grant for Transit Services & Letter Supporting Transit Service Grant: (4a & 5c on Agenda) CA Foster reported that the grant application to provide transit services to Adair Village had moved from CTS (Corvallis Transit System) to Benton County. Benton County prepared a grant to the STF (Special Transportation Fund) to initiate a pilot program to supply transit service to Adair Village and Monroe for one year beginning July 1, 2010. Benton County will provide the 20 percent match for the first year of the program, which will include the purchase of two vehicles and one year’s operating costs. Adair Village will need to supply a bus shelter, which will cost between \$2,500 and \$10,000, probably closer to \$2,500. The service would be twice in the morning and twice in the evening with either one or two runs during the day. There is a focus on providing service to elderly, people with</p>	<p>Council received report.</p>

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<p>disabilities, and low income citizens. Route and cost will be negotiated. Faye Abraham suggested that it would be helpful to make a connection to Albany and Linn-Benton Community College. If the pilot program is successful, the service could be continued with the City picking up the 20 percent match in the next biennium. The present expectation is that these ST Funds will be available again next biennium. Operating costs would be approximately \$45,000 per year, so for a two year program, Adair Village would need to provide \$18,000 in match.</p>	
<p>5. Phone Cost Comparison: (4b on Agenda) CA Foster said that the report will be at the next meeting, as more research is needed.</p>	
<p>6. Zip Code Update: (4c on the Agenda) CA Foster presented the response from the Regional Postmaster to the City’s letter requesting a zip code. The response did not reply to the issue of “Community Identity” at all and referenced service from the Corvallis Post Office as meeting the needs of Adair Village, even though we had not asked for a new post office. CA will prepare a response to the letter and share it with Congressman Schrader’s and Senators Wyden’s and Merkley’s offices.</p>	<p>Council received report and agreed on the need to reply to this letter.</p>
<p>7. Letter to 911 User Advisory Board (5a on the Agenda) Mayor Currier presented the background to the City’s request to receive dispatch services from the Corvallis Regional Dispatch Center. Chief Jones had provided a draft letter in the packet. Councilor Tucker provided a simpler, alternative letter for review.</p>	<p>Council decided to send Councilor Tucker’s letter with minor edits.</p>
<p>8. Resolution #09-09 Obtaining Dispatch Services: (5b on the Agenda) CA Foster presented the resolution showing the Council’s support for obtaining dispatch services from the Corvallis Regional Center. Mayor Currier read the Resolution into the record.</p>	<p>Councilor King moved to approve Resolution #09-09, second by Councilor Kubler. Passed unanimously.</p>
<p>9. Police Chief’s Report: (6a on the Agenda) Chief provided updates on these topics:</p> <ol style="list-style-type: none"> 1. Ballistic Vest Grant-Grant for \$3,150, half the cost of vests, has been received. 2. Traffic Safety Grant-Grant for \$1,500 has been received. 3. DUI Grant-Chief is applying for this grant. 4. Reserve process-One candidate is withdrawing and will re-apply next year. Another candidate just needs to complete their medical and will be ready to be sworn in at one of the next two Council meetings. 5. Aaron Mollahan’s position-Chief Jones recommends that Mollahan be hired as a full-time officer. Aaron is already working as the records clerk, but cannot operate as a reserve during the same hours. Aaron can be hired as an officer at the same pay rate and would then be allowed to undertake all duties. The training for full-time officers is at no cost to the City and would run from November to February. Aaron would 	<p>Council received report.</p>

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<p>not be available during that time</p> <p>6. Statistics-Chief provided a written report with last month's activities.</p>	
<p>10. City Administrator's Report: (6b on the Agenda) CA Foster reported on a number of issues:</p> <ol style="list-style-type: none">1. Tree cleanup-CA contacted four companies for bids. Cost will be approximately \$2,000.2. Charette update-CA provided list of participants. Mayor asked that a local architect-Gary Day-be added.3. Reader Board-CA showed example of a reader board from the company that is working with the Market. CA will solicit other bids.4. Manhole upgrades-CA provided map of eight manholes that will be repaired. CivilWest is overseeing the RFP process.5. OMI contract-CA presented OMI's contract update. Council questioned additional cost, especially the portion going to raises during a time when many citizens are taking cuts and required furloughs. They would like an agent from OMI to be available to answer questions at the next meeting.6. Chamber meeting-CA reported on the initial Chamber economic development meeting that he had attended earlier in the day. The Chamber is interested in working with the City and the local business owners.	<p>Council received report.</p>
<p>11. Councilor and Mayor's Comments: (7 on the Agenda)</p> <ul style="list-style-type: none">• Councilor King. Thanked CA for making sure that the meeting notice was in the paper.• Councilor Tucker. Shonnards should be contacted to replace the dead plants at the Right-of-Way bus stop.• Mayor Currier.<ul style="list-style-type: none">- Reported on the LOC conference and invited more Councilors to come next year.- He also reported that the State has told LOC that they need support for the two tax bills that will go before the voters in January. If the vote is unsuccessful, the State threatens to reduce or end the share of taxes-cigarette, liquor, revenue sharing, highway-going to cities. Mayor Currier said that the Council needs to decide where the City stands on this issue.- Mayor provided information on the new project/issues tracking system that has been put into place. This should allow the CA to provide ongoing updates on all projects. The system will allow the Council and citizens to track progress on all City projects	
<p>15. Adjournment: Next meeting October 20, at 7:00 PM.</p>	<p>Mayor Currier adjourned the meeting at 9:25 PM.</p>