

ADAIR VILLAGE CITY COUNCIL MINUTES-FINAL

6030 William R. Carr Avenue

Tuesday, August 4, 2009 – 7:00 PM

Agenda Item	Action
<p>1. Roll Call: Members present: Councilors Bittner, King, and Tucker, and Mayor Bill Currier were present. Councilor Kubler was excused. City Administrator Drew Foster recorded meeting.</p>	<p>Mayor Currier called the meeting to order at 7:10 PM and led the Flag Salute.</p>
<p>2. Consent Calendar:</p> <ul style="list-style-type: none"> a) Minutes – City Council Meeting-July 21, 2009 b) Bills-through August 4, 2009. CA highlighted the new memo column that provides information on unusual billings. This month these include \$2490 to E.D. Hughes to repair a leak on Cori Ct., \$3508 to Fisher’s RPM for rewinding a motor for the Voss Hill pump station, \$1775 to Intertech for repair of a telemetry meter at the Water Plant, and a \$4500 estimate for FIA Card Services, the City’s VISA service. CA requested an extension of credit to \$8000 from the present \$5000, but this won’t be available until ~August 14th, which means that we cannot use our cards in the meantime and Chief Jones has a couple of trainings for which he will need the VISA. This will allow the City to pay the bill immediately on August 6th and have use of the VISA, before the credit extension comes into play. 	<p>Councilor King moved to approve the consent calendar, second by Councilor Bittner. Passed Unanimously. Council asked that detail on the City’s VISA be added to the billings.</p>
<p>3. Public Comment: None</p>	
<p>4. Streets, speed limits, signage: (4a on Agenda) Chief Jones presented the basic items on the Streets Staff Report from the previous meeting. The Council provided the following direction to the Chief and the CA:</p> <ul style="list-style-type: none"> 1. Arnold St. CA and Chief will contact Benton County to request that the speed limit be lowered to 25 mph and the crosswalk be moved. 2. Speed limit on Carr, Barberry, and Box Elder. Keep at 25 mph. 3. Speed limit in loops. Lower to at least 20 mph, but review citizen input (question was put into the newsletter with a drawing for \$20 off on the utility bill for those who return the certificate to City Hall) and possibly lower it to 15 mph. 4. Double yellow lines on Carr, Vandenberg, Barberry, and Box Elder. 5. Remove the bike lane on Carr between Columbia and Barberry. 6. Investigate widening Carr between Arnold and Columbia to allow for two complete bike lanes. Present white line on the west side does not provide a wide enough space for a southbound bike lane. 7. Paint both curbs yellow on the corner of Carr turning into Barberry. 8. Upgrade sign at Cedar/Columbia/Azalea to clarify directions. 	<p>City Council provided direction to staff.</p>

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<p>5. Ordinance 2009-07 Land Use Code-Fence language: (4b on Agenda) Mayor Currier asked why we were moving this ordinance forward with an emergency clause. CA Foster said that this issue and the language to be included had received wide display at three Planning Commission meetings and two City Council meetings and citizens had already had multiple opportunities for input. Mayor Currier read Ordinance 2009-07 in full. Mayor Currier provided the second reading by title only.</p>	<p>Councilor King moved to have this stand as the first reading, second by Councilor Tucker. Passed Unanimously.</p> <p>Councilor King moved to approve the second reading and to adopt the ordinance, second by Councilor Tucker. Passed Unanimously.</p>
<p>6. Community Forum/Charette Update: (4c on Agenda) CA Foster reported on the dates established for both sessions. The Community Forum is planned for Saturday, September 12, and the Charette for the first weekend in November. CA Foster and Planning Assistant Mercer will have a phone meeting with Angela Lazarean and Ric Stephens, the Charette coordinator, this Friday, August 7, and clarify the times and dates.</p>	<p>Council received report.</p>
<p>7. Planning Commission Activities: (5a on the Agenda) CA Foster reported that staff had established a new tracking format and application numbering system. Seven planning applications had been received this year to date (see Attachment F); five had been completed and there will be a public hearing at the next Planning Commission to review Ying Deng’s request for a lot size Variance in order to partition the lot at 130-132 Azalea and build a house on the small lot.</p>	<p>Council received report. Council directed the CA and Planning staff not to require additional meetings, notice, or information beyond the requirements of the Land Use Development Code.</p>
<p>8. Police Chief’s Report: (6a on the Agenda) Report is included with documents. Chief provided updates on these topics:</p> <ol style="list-style-type: none">1. Evidence Manual is complete with help from Aaron Mollahan, the Department’s Records Assistant.2. Chief Jones will attend Traffic Safety training in Bend for free, which will open the door to extra funding to support traffic safety issues in the Village.3. The officers are “stopping kids for doing good,” for wearing helmets, etc. The kids will receive certificates from the local businesses.4. Chief Jones is applying for a number of grants:<ol style="list-style-type: none">a. Automated External Defibrillatorb. A Community Facilities grant, which would support refurbishing the barracks after they are moved.c. The Chief joined the IAPC (International Association of Police Chiefs), which will open the door to a number of grant programs.5. Reserves. Background checks are being completed on the first five reserve candidates.6. Police Department had its first staff meeting, which included training on courtroom testimony. Staff has also	<p>Council received report.</p>

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<p>completed taser training.</p> <p>7. The Public Safety Committee has begun work on the Emergency Management Plan.</p> <p>8. Chief handed out an activity report.</p> <p>Councilor Tucker asked for an update on the dispatch situation. Mayor Currier reported that the Village has begun working with an attorney, who will review Sheriff's Office and Corvallis PD documents to make sure that they are meeting their own requirements. The attorney will also review pertinent state documents-ORS and OAR-to prove that the exclusion of Adair Village PD is not allowed.</p>	
<p>9. City Administrator's Report: (6b on the Agenda) CA Foster reported on a number of issues:</p> <ol style="list-style-type: none">1. Water Plant Telemetry. A switch burned out, which then took the meter. Intertech made the replacement and the newer technology should prevent this from happening again. The cost was in the Billings for this meeting and mentioned during the Consent Calendar discussion.2. Voss Hill Survey. Northstar Surveying will provide the survey of the Voss Hill site in order to complete the land sale to Biegel Farm. Northstar had completed an earlier survey at the site and with this background was able to provide the new survey at a much lower price than other respondents.3. New Warning Telemetry at Wastewater Plant. Intertech is completing this project, which will provide immediate warning of any overflow events.4. Next meeting-ZIP Code letter to the USPS, a gas tax ordinance, and information on a Transit survey.	
<p>10. Councilor and Mayor's Comments: (7 on the Agenda)</p> <p>Councilor Tucker said that she will miss the next meeting on August 18th. She reported that the southeast corner of Box Elder and Adair Frontage is very weedy. CA will contact ODOT to determine responsibility for cleaning up the weeds.</p> <p>Councilor Bittner questioned where we are in having the new Welcome sign placed. CA said that he is bringing the sign designer and a representative from ODOT on site to determine the best placement. He asked why the water pressure had been low last week. CA said that it was caused by the Voss Hill pump being offline while it was repaired. He said that the two wetlands areas on Barberry are being overrun with weeds and berry vines. Mayor Currier said that the wetlands come under DSL control, but that the Homeowner's Association is responsible for upkeep. CA will check with developer, as there is not a functioning Homeowner's Association at this time. Councilor Bittner asked if there is a City Noise Ordinance, because the air conditioning unit on the</p>	

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<p>Qwest site on Arnold is very loud. CA said that the Nuisance Ordinance contains noise language and he will contact Qwest for action.</p> <p>Councilor Tucker said that she also had a noise issue with dogs outside the city limits barking all night. It should be reported to BCSO, but if an AV officer is present to hear the barking, they could initiate action.</p> <p>Mayor Currier had three items. 1) He wanted to compliment Chief Jones on positive outreach that the PD is doing with kid's certificates program. 2) At the Mayor's Conference, he learned that there is an ODOT program that will fund 100% for shuttle service. The shuttle could provide curb service at specific times and flexible service at other times.</p> <p>3) He is looking at a system that will allow the CA to track work on the City's goals and make it easier for the Council to keep up with individual projects.</p>	
<p>11. Adjournment: 9:10 PM Next meeting August 18, 2009, at 7:00 PM.</p>	<p>Councilor Tucker moved to adjourn, second by Councilor Bittner. Mayor Currier adjourned the meeting at 9:10.</p>