

ADAIR VILLAGE CITY COUNCIL MINUTES-DRAFT

6030 William R. Carr Avenue

Tuesday, June 16, 2009 – 7:00 PM

Agenda Item	Action
<p>1. Roll Call: Members present: Councilors King, Kubler, Tucker, and Mayor Bill Currier. Councilor Bittner arrived at 7:17. City Administrator Drew Foster recorded meeting. Chief Justin Jones and Code Enforcement Officer (CEO) Joel Imamura were also present.</p>	<p>Mayor Currier called the meeting to order at 7:02 PM. Mayor led the Flag Salute.</p>
<p>2. Consent Calendar: a) Minutes – City Council Meeting-June 2, 2009 b) Bills-through June 16, 2009</p>	<p>Councilor Tucker moved to approve the consent calendar, second by Councilor King. Passed Unanimously.</p>
<p>3. Public Comment: Eugene Abraham, 3122 NE Willamette, thanked the City for repairing the sidewalk on Azalea. He asked if anything had been arranged for touring the Block Building. CA Foster said that the Seelys had taken part in the discussion for the TGM (Transportation Growth Management) project, but that no date had been set for a tour.</p>	
<p>4. Introduction of Julie O’Neil, Summer Program Coordinator: (5a on Agenda) CA Foster introduced the City’s new Summer Program Coordinator, Julie O’Neil. Julie presented a quick biography. She just graduated with a Master of Public Health Degree and has lived in Oregon six years. She has experience with children at a Montessori school and at a camp for kids with diabetes. The program has started well, but there is a need for volunteers.</p>	<p>City Council welcomed Julie to the City and to the position.</p>
<p>5. Allied Waste Rate Increase: (5c on Agenda) Travis Butler from Allied Waste presented the reasons behind the request for a rate increase, which they propose to begin on July 1, 2009. They changed over to commingled recycling in December 2007 and had to buy new equipment. Plus, the price for delivering has changed from +\$77 per ton to -\$8 and they expect that recycling will be an expense to them for the next year and a half. Also, there has been a 1% increase at the land fill. Councilor Tucker asked if AW was going to add green waste recycling, as in Corvallis. Mr. Butler said that Corvallis had asked for that service and that it was costly. Councilor King said that she could understand the need for an increase, but that she feels strongly that the quality of service has deteriorated since the process became more automated. There are containers left in the street and containers with the tops left open, which is a problem during the rainy season. Mr. Butler said that they had responded to calls from the City on earlier problems and that they would talk with their present drivers and work to solve any problems. Faye Abraham was recognized from the audience and she said</p>	<p>Councilor King moved to accept the rate increase , second by Councilor Tucker. Passed Unanimously.</p>

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<p>that Allied Waste had contributed to free rides for youth on the Corvallis/Philomath transit system. CA Foster will follow-up on support for Adair Village’s summer ride program for our youth.</p>	
<p>6. Concrete Slab for Picnic Area: (4a on Agenda) CA Foster provided a short background on the request from Kevin and Nancy Higgins, owners of Jamocha Joe’s, to place a 24’X24’ concrete slab as a picnic area and it would also be used for JJ’s summer music concerts. After discussion, the Council felt that placement of a stage area should be part of the planning for moving the barracks and turning the area into a “government center” area.</p>	<p>Council took no action.</p>
<p>7. City Funding/Support for Outside Groups: (4b on Agenda) CA Foster presented a boilerplate IGA (Intergovernmental Agreement) document that could be used to define relationships between the City and other groups. CA reported that a number of cities used such agreements and that this basic document could be fine-tuned for a variety of projects and programs. Councilors said that the basics of the IGA must outline responsibilities, authority, outcomes, and fiduciary relationships between the parties. Councilor Kubler suggested that the CA review any existing relationships to see if an IGA should be developed and then, to use this format for all agreements in the future.</p>	<p>Councilor Kubler moved to accept this format as a basis for future agreements, second by Councilor King. Councilor King provided a friendly amendment that the IGA focus on responsibilities and authority. Mayor Currier provided a friendly amendment that the IGA also define fiduciary responsibilities and outcomes. Friendly amendments were accepted by Kubler and King. Councilor King called for the question. Passed Unanimously.</p>
<p>8. Wastewater Facility Telemetry Bids: (4c on the Agenda) CA Foster presented the three bids in response to the City’s RFP to provide telemetry for the wastewater facility. The telemetry would automatically notify the Public Works agency-OMI-if any problems arise at the plant. Civil West Engineering, the City’s engineering firm, had developed the RFP and provided an initial review of the responses. One bid was twice the cost of the other two. The Intertech and Camtronics bids were very close in price. Intertech uses cellular and Camtronics radio for the connections, so Intertech’s approach would have additional costs of \$30/month for the phone connection. OMI’s present technology would match best with the Intertech approach. On the other side, Intertech uses better equipment and equipment that may be useful with the future upgrades. It is the engineer’s and the CA’s recommendation to accept the Intertech bid.</p>	<p>Councilor King moved to accept the Intertech bid for telemetry at the wastewater facility , second by Councilor Bittner. Passed Unanimously.</p>
<p>9. Ordinance 2009-05 Emergency Powers: (5b on the Agenda) CA Foster presented the basic options defined by the ordinance and stated that it has an emergency clause, so that it can be put in place immediately. Police Chief (PC) Jones provided background. This ordinance would allow the City to protect</p>	<p>Mayor provided the first reading in full at 8:20 PM. Councilor Kubler moved to accept the first reading, CA Foster clarified a grammar mistake in Section 3 that will be corrected, second by Councilor King. Passed</p>

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<p>people and property during an emergency by declaring an emergency. This would allow the CA, or designee, to take actions during the emergency to protect persons and property. Businesses, individuals, and property owners cannot refuse to meet the requirements of the emergency, but the City would have to provide compensation after the fact. CA Foster reported that the City Attorney had told him that there is no case law in this arena.</p>	<p>Unanimously.</p> <p>Mayor Currier provided the second reading by title only at 8:25 PM. Councilor King moved to accept the second reading, second by Councilor Bittner. Passed Unanimously.</p>
<p>10. Police Chief’s Report: (6a on the Agenda) PC Jones reported on a number of issues:</p> <ul style="list-style-type: none"> • All 83 policies have been written; he will now provide the links to the CCIS (City County Insurance Services) “Best Practices” format. • Completed and signed an agreement with B&R Towing to begin to tow abandoned vehicles. City will not pay for towing; car owner can only pick up car after paying the City fine. Locally, only B&R qualify to do this type of towing. CA said that agreement with B&R would allow for rotation with other companies, if any other companies become qualified. • Cameras for the vehicles will be delivered tomorrow. • Computer in the Chief’s car will ring with all incoming calls. • Public Safety Committee met tonight to begin work on Emergency Management Plan and they will be meeting monthly until work is complete. • Dispatch. City is still looking to go live on July 1st using Western Oregon University Security. Mayor Currier asked what percentage of local 911 calls were for an emergency. Chief said that there were 200 calls in 2008 from Adair Village that came to 911 dispatch, but he didn’t have a number for actual non-emergency calls. The Chief and cadets will go door-to-door to hand out magnets with the City’s non-emergency phone number. • Department has processed 18 case numbers-4 criminal, 12 ordinance violations, and 2 complaints. <p>Mayor Currier commended the Chief for making public contact as he begins evening patrols and asked the Chief what kind of response he had received from the public. Chief Jones said all responses thus far had been very positive.</p>	<p>Council received report.</p>
<p>11. Committee Appointments: (5d on the Agenda) Mayor Currier stated that he was not yet ready to make appointments, but asked the CA to invite Mr. Erickson and Mr. Ellis to the next, June 22nd, Planning Commission meeting.</p>	<p>Council received report.</p>
<p>12. Legislative Actions: (5e on the Agenda) Mayor Currier reported to the Council on bills before the State Legislature that would prevent cities from enacting gas and hotel taxes in the future. Even though we presently do not have any hotels or gas</p>	<p>Council received report. CA will complete research and bring to the Council ordinances to allow a gas and a hotel tax to be implemented in the future.</p>

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<p>stations, the Mayor feels that the City should pass ordinances which would allow us to have the right to enact such taxes in the future.</p> <p>CA Foster reported that there were two House Bills-3153 and 3058-that might affect the development of infrastructure facilities, including transmission lines, on farm or forest land. The Bills would enact a new requirement that any city siting a facility on farm or forest land would have to “consult” with the land owners whose land was affected.</p>	<p>(CA note-final language defined “consult” as providing notice, so there would actually be little if any change in the process already in place for such sitings.)</p>
<p>13. City Administrator’s Report: (6a on the Agenda) CA Foster reported on a number of issues:</p> <ul style="list-style-type: none"> • Public Works report for May. Nothing out of the ordinary. • Reminder of the TGM meeting Thursday, June 18th at the Prince of Peace Church. • Water Rights. CA will meet with Adam Sussman tomorrow and define a process and timeline to move forward with certifying the City’s water rights. • Signs. CA and PC will look at all signs in the City and package the needs into a job bid to be sent to sign companies. • Road Painting. CA and PC will also look at what roads need lines repainted. The City of Corvallis has a crew that we can hire for the work. • TVing of Sewers has been completed and a couple of areas that were highly clogged with roots were cleaned out. We will receive a full report and then, make decisions on any further work or TVing to be scheduled. 	<p>Council received report.</p>
<p>14. Councilor and Mayor’s Comments: (7 on the Agenda) Councilor King said that she can no longer serve on the WCJC (Willamette Criminal Justice Committee). Adair Village can have four members-Chief, Mayor and a Councilor, and a citizen member-no other councilor could take part at this time. Councilor Bittner said that there is a boat on Arnold. Chief Jones will check the process and timing for having it moved off of the street.</p>	
<p>15. Adjournment: 9:10 PM Next meeting July 21, 2008, at 7:00 PM.</p>	<p>Mayor adjourned the meeting.</p>