

**ADAIR VILLAGE CITY COUNCIL MINUTES-FINAL**

**6030 William R. Carr Avenue**

\*\*\*Tuesday, June 2, 2009 – 7:00 PM\*\*\*\*

Agenda Item	Action
<p><b>1. Roll Call:</b> Members present: Councilors King, Kubler, Tucker, and Mayor Bill Currier. Councilor Bittner was excused. City Administrator Drew Foster recorded meeting. Chief Justin Jones and Code Enforcement Officer (CEO) Joel Imamura were also present. Mayor led the Flag Salute.</p>	<p>Mayor Currier called the meeting to order at 7:05 PM.</p>
<p><b>2. Consent Calendar:</b>            a) Minutes – City Council Meeting-May 19, 2009            b) Bills-through June 1, 2009</p>	<p>Councilor King moved to approve the consent calendar, second by Councilor Kubler. <b>Passed Unanimously.</b></p>
<p><b>3. Public Comment:</b> None.</p>	
<p><b>4. Public Hearing for 2009-10 State Revenue Sharing:</b> (4c on Agenda) CA Foster presented the Budget Committee’s recommendation to accept State Revenue Sharing (SRS) funds and commit it to entrance signage for the City.  <b>James Sharp, 118 NE Columbia,</b> asked if the SRS funds can be used for any purpose. CA said that they can be used for any purpose as directed by the City Council. Faye Abraham, 3122 Willamette, provided the clarification the SRS funds must be used for the public.</p>	<p>Mayor Currier opened the Public Hearing at 7:10 PM.            Councilor King moved to close the public hearing, second by Councilor Kubler. <b>Passed Unanimously.</b>            Mayor Currier closed the Public Hearing at 7:17 PM.</p>
<p><b>5. Resolution #09-07-Receiving State Revenue Sharing:</b> (4d on Agenda) CC had no discussion and went directly to motion.</p>	<p>Councilor Kubler moved to accept Resolution #09-07 and accept SRS funds, second by Councilor King. <b>Passed Unanimously.</b></p>
<p><b>6. Public Hearing on 2009-10 Budget:</b> (4a on Agenda) CA Foster provided a short report on each of the City’s seven funds and any highlights from this year’s budget document.  <b>Ken Real, 8759 Box Elder,</b> noted that a budget meeting handout was placed on doors throughout the City. He said that a 2005-06 report, which reviewed small city police budgets, showed that police chief (PC) salaries under \$45,000 lead to failure. (CA reported that last year’s budget-PC salary at \$50,000-was for an entire year, but that the benefits were underestimated. Also, the code enforcement officer position was added to this year’s Personal Services line item in the Public Safety [PS] fund. These two changes were the major portion of the difference between 2009-10 budget and last year’s budget for Personal Services).            Mr. Real asked for a clarification about the two police vehicles, will they be purchased or leased and what is the turnover for replacement? Chief Jones responded that it is a five year lease with full maintenance and the cost was the same as making repairs and equipping the vehicles from Portland PD. (Councilor</p>	<p>Mayor Currier opened the Public Hearing at 7:20 PM.            City Council received testimony.             Councilor Tucker moved to close the public hearing, second by Councilor Kubler. <b>Passed Unanimously.</b>            Mayor Currier closed the Public Hearing at 8:55 PM</p>

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Kubler asked the Chief to respond to the number of cars needed. Chief Jones said that this lease prepares the City for the reserve program). CA clarified the difference between the last budget and this one for Contract Services. Last year was a rough estimate for only a partial year of dispatch services. The 2009-10 budget has a full year of dispatch, plus all the testing, background, and training, necessary for the reserve program.

**James Sharp, 118 NE Columbia**, asked how the number of reservists was established. Chief Jones said that five reservist would allow seven day-a-week, 19 hours-a-day coverage.

**Craig Huntsman, 8339 Hibiscus**, questioned how Adair Village's budget for PS can grow, while most cities are cutting back? He said that he hasn't seen any statistics that validates the need for a PD. He said that the City will cover the cost of training reservists, and then, they will move on to other cities for full time work. He stated that the budget message says that additional revenues, possibly new taxes, will be required in the future. CA Foster confirmed that the existing General Fund balance and revenues can support the PD for 3-4 years, and by that point we expect that there will be additional residential growth in the City which will provide additional revenues. The plan has always been to support PD start-up with existing funds and to look at long-term funding for the PD as the new growth takes place.

Councilor Kubler responded that the City did not want to be caught unprepared for future growth. Mayor Currier said that Adair Village doesn't have the same economic issues as other cities, because of lack of retail base. We haven't seen a drop in revenues because those revenues were never there. Mayor Currier said that the discussion about a PD started more than five years ago and there has been ongoing information in the City's newsletter.

Mr. Huntsman said that the Benton County Sheriff's Office was not given an opportunity to offer services. Mayor Currier stated that the City had discussions with the BCSO and the BCSO did not have the personnel available to offer more than 10 hours of patrol per week. Mr. Huntsman asked if we have too many cars, if we don't get the grants. Chief Jones responded that this level of vehicles is needed for the planned reserve program. CA Foster clarified that the grant programs are self-funding for specific items, which is why they were set-up as a separate funds.

**Faye Abraham, 3122 Willamette**, stated that in 2005 there was discussion concerning an all volunteer PD. The CC considered that option and others and decided to proceed with the present approach. She feels that the PD will help with delivering Youth

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<p>programs, especially anti-drug information.</p> <p><b>Ken Real, 8759 Box Elder</b>, asked to add further comments. He said that there are limited statistics, because statistics come from existing PDs, so Adair Village really doesn't have them. He felt that 10 hours from the BCSO, at times most convenient to the BCSO wasn't enough. If the City has the ability to support a PD, then we should. Mayor Currier asked Mr. Real if he saw a need for a PD outside of major crimes. Mr. Real said that people are breaking traffic laws; the community has no place to report non-emergency crimes. He feels that a PD supports the quality of life in Adair Village.</p> <p><b>Councilor Jeff Kubler</b> read an e-mail that he had received into the record</p> <p><b>Jeff Tracy, 8049 Barberry</b>, asked <b>when the reserves would begin patrol</b>. Chief Jones answered that November 1, 1009, will be the start date for reserves and that they will still need to log training hours at that point. The Chief will begin varying his shifts next week to include night and weekend shifts. Every time a call comes in the Chief will receive a text message.</p> <p><b>Mr. Tracy-Is the City cutting ties with BCSO</b>. Chief replied that the citizens are the #1 concern and the closest officer-BCSO or AVPD-will respond.</p> <p><b>Mr. Tracy-Will the City receive dispatch service through BCSO</b>. Chief-Emergencies will go to Benton County Dispatch, but the BCSO say that there is not room on their frequency at present.</p> <p>Mayor Currier said that the City's process began in 2003 under a different City administration. A city-wide survey was undertaken and establishing an AVPD was seen as the best option, partly because the BCSO is stretched so thin.</p> <p>CA Foster stated that the City put together a strong process before moving forward. We were able to hire a creative, active Chief and he has put together a good budget.</p>	
<p><b>7. Resolution #09-06-Adopting 2009-10 Budget, Making Appropriations, and Levying Taxes:</b> (4b on Agenda) Councilor Kubler read Resolution #09-06 into the record.</p>	<p>Councilor Tucker moved to accept Resolution #09-07 to adopt the budget, make appropriations, and impose a tax, second by Councilor Kubler. <b>Passed Unanimously.</b></p>
<p><b>8. Field Trip to Look at Recommended Placement for the Two Barracks Buildings and to Review Signage at the Firehouse #5 Cafe:</b> (5a &amp; 5b on the Agenda) The Council then moved from City Hall to visit the area behind City Hall, which was recommended by the Planning Commission as the area to place the two barracks.</p> <p>Council then moved to the parking lot adjacent to Firehouse #5</p>	<p><b>CA was directed to look at options for moving the barracks.</b></p>

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<p>Café to look at existing signage and had a general discussion on the City’s approach to signage.</p>	
<p><b>9. Concrete Pad above City Hall:</b> (5c on the Agenda) CA Foster reported that Kevin and Nancy Higgins, owners of Jamocha Joe’s, asked if the City would consider a concrete pad above and between City Hall and Jamocha Joe’s.  <b>Faye Abraham</b> requested that the Council vote on replacing the missing picnic table at the Kiddie Park. CA Foster said that a vote was not necessary and that he would move forward with that purchase immediately.</p>	
<p><b>10. Police Chief’s Report:</b> (6a on the Agenda) PC Jones reported on a number of issues:</p> <ul style="list-style-type: none"> <li>• New shoulder patches are in and available to the public for \$5. Also available are forms for a Safe Kid ID kit, a Vacation House Check program, and Bicycle Registration.</li> <li>• A rough draft of the agreement to use PRIORS, a reporting system, is being reviewed by the City Attorney.</li> <li>• Dispatch Services. The City will have our own dispatch. Non-emergency calls will go directly to the AVPD staff; they will ring in the office, in the patrol cars, and at our call takers, which may be Western Oregon University Security. The software for this is a yearly license.</li> <li>• Policies. Only 10 left to complete (84 were needed originally). These policies are based on CIS (City/County Insurance Service) “Best Practices” and the Chief will beat the deadline for completion.</li> <li>• Training in Portland. The trainees brought in people who were impaired by drugs for testing. There were no legal consequences. Chief Jones brought in the most “clients” for testing.</li> </ul> <p>Councilor Tucker asked what kind of response he is getting when he is out in the community. Chief Jones said that citizens have been supportive and impressed with the City’s efforts. Other agencies have been supportive, but pointed out that there is still a lot of work ahead.</p> <ul style="list-style-type: none"> <li>• Intoxalyzers. A formal request has been made to Benton County and Corvallis to use their machines.</li> <li>• Emergency Plan. The PSC will meet on June 23<sup>rd</sup> to begin work on the plan, which will integrate City efforts into the county and state process.</li> </ul>	<p>Council received report.</p>
<p><b>10. City Administrator’s Report:</b> (6a on the Agenda) CA Foster reported on a number of issues:</p> <ul style="list-style-type: none"> <li>• Summer Program Coordinator. 7 applications were received; three were asked to interview. CA Foster, Ron Mercer, and Dale</li> </ul>	<p>Council received report.</p>

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<p>Villarta representing CPAVA, conducted the interview. All agreed on Julie O’Neill as the strongest candidate. She will be graduating with a Masters of Public Health. She will be present at the next meeting.</p> <ul style="list-style-type: none"> <li>• 4<sup>th</sup> of July. Kim Gardner has made a lot of progress. The PD will lead the parade and the Chief and the Enforcement Officer will be in the dunk tank, looking for Councilors to take part also. She has eight booth commitments already.</li> <li>• Kim Gardner has a new job with Strengthening Rural Families as the Adair Village coordinator, so she has resigned as the City’s janitor/admin support person.</li> <li>• Wastewater Plant MAO (Memo of Agreement) with DEQ (Department of Environmental Quality) will not go forward. The DEQ would require that the City complete work on upgrades to the wastewater plant by 2010. This would be in exchange for limiting the City’s liability if there are any overflows. We will move forward with our I/I (inflow/infiltration) work, which will reduce the possibility of any overflows and move forward with pre-design and planning for upgrade of the plant. We will establish a timeline and share that with DEQ, but will not sign the MAO.</li> <li>• Door into south side of Café. The Dasteurs are requesting a door into the south side of the Café. During the upgrade a header was put into the framing, just to cover such a situation. A plan for the door and entry will be needed before anything goes forward.</li> </ul> <p>Councilor King said that there may be an issue with the old asbestos siding. <b>CA will look into that issue with Candice Dinnis, the project coordinator for the original firehouse refurbish project.</b></p>	
<p><b>11. Councilor and Mayor’s Comments:</b> (7 on the Agenda) Councilor Tucker said that there is interest in having the Council revisit the issue of three chickens within the City. Councilor King asked when the lines on Carr would be painted.</p>	
<p><b>12. Adjournment:</b> 11:05 PM Next meeting June 16, 2008, at 7:00 PM.</p>	<p>Councilor Kubler moved to adjourn, Second by Councilor King. <b>Unanimous.</b> <b>Mayor adjourned the meeting.</b></p>