

ADAIR VILLAGE CITY COUNCIL MINUTES-DRAFT

6030 William R. Carr Avenue

Tuesday, April 21, 2009 – 7:00 PM

Agenda Item	Action
<p>1. Roll Call: Members present: Councilors Bittner, King, Tucker, Kubler and Mayor Bill Currier. City Administrator Drew Foster recorded meeting. Chief Justin Jones and Code Enforcement Officer (CEO) Joel Imamura were also present. Mayor led the Flag Salute.</p>	<p>Mayor Currier called the meeting to order at 7:00 PM.</p>
<p>2. Consent Calendar: a) Minutes – City Council Meeting-April 7, 2009 b) Bills-through April 21, 2009</p>	<p>Councilor King moved to approve the consent calendar, second by Councilor Kubler. Passed Unanimously.</p>
<p>3. Public Comment: Faye Abraham, 3122 Willamette, asked when the new auditor will start and when the 2007-08 budget will be closed. CA Foster said that the new auditor has started, but needs the 2007-08 budget to be closed before they can proceed. An extension was requested from the State for that budget. CA Foster said that he had completed the clean-up of the 2007-08 budget just today and is working to close it over the next two weeks.</p> <p>Michael Ellis, 8831 Cori Ct., presented information concerning a fence that he wants to build on his property. He said that he had discussions with CA Foster and other staff and wanted to show the Council what he plans to do. CA Foster provided a verbal report. Fences had come up as an issue back in 2002 and new language had been written, primarily concerning corner lots and the distance of fences from the sidewalk.</p> <p>The primary issue is safety relating to visual clearance. The second issue is aesthetics. CA Foster said that the existing language is poorly written and less than clear. He feels that this is an area that our existing code will allow the CA to make an interpretation and decision. Mr. Ellis needs to provide a site plan with information on the location of the fence and its height, etc. But, CA Foster has met with Mr. Ellis and looked at the property and he feels that the project as described by Mr. Ellis should meet the intent of the Code’s language. Mr. Ellis will bring in a site plan. Gene Abraham, 3122 Willamette, added some history on the fence issue.</p>	<p>Council received information.</p>
<p>4. Inflow/Infiltration (I/I) study: (4a on Agenda) Garrett Pallo, City Engineer, presented the background on projects.</p> <p>1- He presented background on the recently completed I/I study. He said that I/I issues are an ongoing process. Every time that you take steps on one issue, you need to go back and see what other problems might now exist.</p> <p>In September 2008, a smoke test was undertaken to find problems with inflow. Smoke is pumped into manholes and wherever smoke comes up shows an inflow problem. Most of</p>	

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the problems found concerned open or uncapped cleanouts. Replacing these would improve the inflow situation. The City could either require that individual owners correct the lost or loose caps or the City could simply replace the caps.

In March 2009, a flow test was undertaken; this measures infiltration into the system through joints, cracks, or breaks in the piping. The timing wasn't perfect, a longer period of rain, prior to the test would have been better, but since the report is due to DEQ (Department of Environmental Quality) by the end of April, the test was undertaken. They found no sections with significant increases, several spots of little or no flow and 8 manholes with significant leaks. They found a higher level of inflow than one would hope for (13/1 and 4/1 is more generally deemed reasonable).

Pallo asked that the Council approve the I/I report and submit it to DEQ. He also suggested that the City undertake projects to deal with the "low-hanging fruit," that is, those projects which can remove the simplest, least-expensive issues. The first step would be to obtain television services for those sections found to be the most likely problem areas. Other areas, manhole repairs, etc. should also be budgeted.

2- Aerial Photography (AP). Civil West Engineering, Mr. Pallo's firm, undertook the RFP process to obtain AP services. Two bids were expected, but ten companies requested information and four responses were received. CA Foster reported that the CC approved 3DI West as the contractor to complete all four phases of the AP. Mr. Pallo asked that the CC authorize staff to execute the contract and to issue a notice to proceed with the work as soon as possible.

3- Wastewater telemetry. This is the next requirement on the DEQ's NPDES (National Pollutant Discharge Elimination System), to be completed by December 2009; the City must install automatic telemetry and alarms at the Park Pump Station and the sewer plant. The cost will be between \$15-20,000. CE Pallo recommends the use of wireless telemetry, which would provide alarms at the sewer plant and with the OMI supervisor. Equipment required would be able to be utilized in new sewer plant, when it is built.

4- Other Projects. CE is moving forward with the design and standards manual, which will designate equipment and process for all infrastructure in new developments. Pre-design work for water and sewer plants will also move forward. City will prepare a letter of interest for the water projects, possibly focusing on the new standpipes for Voss Hill. After reviewing all letters of interest, Rural Development will ask specific project applicants to complete a full application.

Councilor Bittner moved to approve submittal of the report to DEQ, second by Councilor Kubler. Mayor Currier asked for clarification from the CE on other issues to be contained in the motion. CE said the Council should include authorization of initial television work and the preparation of a budget to complete the first phase of repairs. Councilors Bittner and Kubler accepted this as a friendly amendment. **Passed Unanimously.**

Councilor King moved to approve signing the contract and issuing the motion to proceed, second by Councilor Tucker. **Passed Unanimously.**

Councilor King moved to authorize CA to proceed with project, second by Councilor Bittner. **Passed Unanimously.**

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<p>5. Ordinance 2009-05 Impounding Cars: (4b on Agenda) Chief Jones and CA Foster presented background. The actual code language had been placed before the Council at their meeting on March 17. This ordinance will allow the Police Department to seize vehicles for traffic offenses. Mayor Currier read the ordinance in full.</p> <p>Mayor Currier provided second reading by title only.</p>	<p>Councilor King moved to have the reading stand as the first reading, second by Councilor Kubler. Passed Unanimously.</p> <p>Councilor King moved to have the reading stand as the second reading and adoption of the ordinance, second by Councilor Tucker. Passed Unanimously.</p>
<p>6. Chief's Report: (6a on the Agenda) Chief Jones reported on a variety of Police Department (PD) issues:</p> <ol style="list-style-type: none"> 1. New PD patch-will use an outline of State for patch with City Logo on a blue background. Art work should be complete next week, patches 2 weeks after that. 2. Vehicles-Delivered April 29th with PD logo. Chief needs Council approval of purchase for 2-year lease. 3. Reserves and cadets will take written and physical tests on Saturday, April 25th. 4. Grants-Chief has applied for the Byrne Memorial Grant for Mortgage Fraud and Vacant Lots. (\$121,000). He will be applying for the next round of the Community Oriented Policing Services (COPS) grant to fund additional officers and video mikes. He is applying for a school security grant for technology and possibly an officer. If he is successful on all the grants, the PD would be able to provide coverage for 19 hours per day, seven days a week. 5. Budget for 2009-10 is now at \$202,000. 6. First traffic court will take place on May 4th for three citations. 7. Chief will be at a Child Abuse and Family Violence training seminar from May 4th to 8th. <p>Mayor Currier asked if any of the reserve applicants are already certified. Chief Jones said that 2 or 3 would not need to go to the Academy.</p>	<p>Council approved by consensus the purchase of leases for two police cars as part of the 2008-09 PD budget.</p> <p>Council received report.</p>
<p>7. Ride Home Program: (5a on the Agenda) PAVY is meeting on Friday and will discuss funding gap for the program. City may be asked to contribute funding, possibly \$200, to close the gap.</p>	<p>Council received report.</p>
<p>8. RARE 2010 Pre-application: (5b on the Agenda) CA Foster reported that he had submitted a pre-application for a RARE student for next year's budget.</p>	<p>Council received report.</p>
<p>9. Proclamations: (5c on the Agenda) Councilor Tucker read the May as Older Americans Month Proclamation. Councilor King read the 2010 Census Partners Proclamation.</p>	<p>Council supported the Census Partners proclamation by consensus.</p>

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<p>10. City Administrator’s Report: (6b on the Agenda) CA Foster reported on three items:</p> <ol style="list-style-type: none">1. March Public Works report was presented. No questions.2. A copy of the Corvallis Gazette-Times article on the history of the Block Building was provided.3. CA Foster will be meeting with an arborist and the company that will move the barracks to find out if there are any conditions that will affect moving the barracks.	<p>Council received report.</p>
<p>11. Councilor and Mayor’s Comments: (7 on the Agenda) Councilor Tucker commented on a number of issues:</p> <ol style="list-style-type: none">1. Lawn at the Market needs to be mown and there are too many signs up. CA will talk with the Dasteurs first thing tomorrow.2. There is a leak at Barberry near John’s Place. CA Foster reported that E.D. Hughes will be repairing that on Wednesday.3. The No Parking signs on Carr are faded and the bike lanes need to be repainted, also some center lines. CA Foster will check on all signs and replace those in the worst shape and will discuss repainting the lines with the Civil Air Patrol.	<p>Council received report.</p>
<p>13. Adjournment: 8:50 PM Next meeting May 5, 2008, at 7:00 PM.</p>	<p>Mayor adjourned the meeting.</p>