

ADAIR VILLAGE CITY COUNCIL MINUTES-FINAL

6030 William R. Carr Avenue

Tuesday, April 7, 2009 – 7:00 PM

Agenda Item	Action
<p>1. Roll Call: Members present: Councilors Bittner, King, Tucker, Kubler and Mayor Bill Currier. City Administrator Drew Foster recorded meeting. Code Enforcement Officer (CEO) Joel Imamura was present. Mayor led the Flag Salute.</p>	<p>Mayor Currier called the meeting to order at 7:01 PM.</p>
<p>2. Consent Calendar: a) Minutes – City Council Meeting-March 17, 2009 b) Bills-through April 6, 2009</p>	<p>Councilor King moved to approve the consent calendar, second by Councilor Bittner. Passed Unanimously.</p>
<p>3. Public Comment: Lt. Greg Sebastian, Civil Air Patrol (CAP), invited the Council and audience to a CAP fundraiser at Ciccidi’s Pizza in Albany on April 27th from 4:30-9:00 PM. The CAP will help with the 4th of July Parade and the Summer Youth program and may help the City repaint curbs.</p>	
<p>4. Tacke Dog Training Lease at Adair Industrial Site: (4a on Agenda) CA presented background on the existing lease and recommended a reduction to \$100/month for a six month lease. Lessee also requested permission to build a temporary kennel.</p>	<p>Councilor King moved to approve the lease and the kennel, second by Councilor Bittner. Passed Unanimously.</p>
<p>5. Aerial Photography Request For Proposal (RFP) Responses: (4b on Agenda) Four responses were received to the RFP prepared by CivilWest. All four met all criteria of the RFP. CivilWest recommended the 3DiWest bid, which had the lowest cost for photographing all four areas. The four areas are:</p> <ul style="list-style-type: none"> • The City proper, including Hospital Hill and the wastewater plant • The Water Plant • The water transmission line into the City, including the reservoir at Voss Hill • The transmission line easement out to the Adair Industrial Site 	<p>Councilor King moved to approve the 3DiWest bid of \$27, 140 to complete all four areas, second by Councilor Tucker. Passed Unanimously.</p>
<p>6. Executive Session For Discussion of “Real Property Transactions”: (5a on the Agenda) The City Council went into Executive Session at 7:16 PM. Executive Session ended and regular meeting resumed at 8:02 PM</p>	<p>Council discussion.</p>
<p>7. Action from Executive Session: (5a on the Agenda) Mayor presented background on Council discussion. First item concerned a City property under discussion for sale. Second concerned an existing lease. Negotiating team was appointed for the sites under discussion.</p>	<p>Councilor Kubler moved to approve Mayor Currier, Mayor Pro Tem King, and CA Foster as negotiating team, second by Councilor King. Passed Unanimously.</p>
<p>8. City Administrator Compensation: (5b on the Agenda) Mayor Currier provided short background-councilors Bittner and King were designated as the negotiating team at the previous meeting and they met with CA Foster. Council Bittner presented the negotiating team’s recommendation-After reviewing the compensation study provided by the LGPI (Local Government</p>	<p>Councilor King moved to accept the recommendation of the negotiating team, second by Councilor Tucker. Passed Unanimously.</p>

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<p>Personnel Institute) and considering the economy, they recommend that the CA’s compensation and benefits remain the same; no salary increase or change in benefits for the CA at this time. CA Foster presented an alternative of expanding his monthly vacation rate from 8 hours per month to 10 hours. While this is an increase in benefits, there would be no actual monetary cost to the City, as the CA would still complete all the work necessary to move forward the Council’s Goals. Councilor King said that the team’s recommendation is not a reflection of the CA’s work and is separate from the performance review completed last month, it is simply a reflection of the present local and national economic situation.</p>	
<p>9. Report on Discussion with Congressman Schrader’s Representative: (7a on the Agenda) CA Foster reported that he and Councilor King met with Jon Pugsley and provided information to him concerning the Council’s Goals and projects relating to those goals. In addition, they asked for the Congressman’s help on the issues of the Quitclaim Deed’s restrictions in perpetuity and of the need for a zip code for Adair Village.</p>	<p>Council received report.</p>
<p>10. Chief’s Report: (6a on the Agenda) In addition to the written report, CEO Imamura reported that the graphic work on the code enforcement vehicle could be completed as soon as next week.</p>	<p>Council received report.</p>
<p>11. City Administrator’s Report: (6a on the Agenda)</p> <ol style="list-style-type: none">1. CA and Chief met with a representative of City County Insurance Services to discuss coverage, especially concerning the City’s implementation of CCIS’s “Best Practices” in development of our Police Department. CCIS feels that Adair Village has done and is doing an excellent job in both recruitment of the Chief and development of the PD. CA Foster presented a series of graphs from CCIS showing that Adair Village is right on average for claims in all areas except for property and that is because of the fire at the Market in 2007. Since Adair Village has a low premium rate, any claims paid have a long term effect on this comparison.2. There was a problem with the recalibration by OMI of the new weir that was put in place last year to measure flow through the wastewater plant. CivilWest will bring in their man to recalibrate.3. CA and Tom Shaddon, OMI supervisor for Adair Village, completed a street review at the Mayor’s request. The Mayor may use the information to provide testimony to the Legislature on the need for street funds for small cities. Both the upper and lower loops are in need of work and there are a number of storm drains that need repair or replacement.	<p>Council received report.</p>

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<p>4. The Transportation Growth Management project, which will lead into our Community Visioning project, will begin with stakeholder interviews by OTAK, the consultants for the project.</p> <p>5. CA will contact John Sechrest to obtain more information on an “Electricity from Waste” project that may be a good fit for our Industrial Site.</p> <p>6. Website has been updated and has a better look. This is just a first step in providing a more attractive usable site.</p> <p>7. The League of Oregon Cities Small City Network will be meeting in Adair Village at the Firehouse #5 Café on Thursday, April 23rd. All council members are invited. League staff will be developing an agenda, which will be shared with the Council when complete.</p> <p>8. CA delivered a purchase order for a new riding mower to New Holland. Cost is \$7500.</p>	
<p>12. Council and Mayor’s Comments (9 on the Agenda) Mayor Currier attended Senator Wyden’s Town Hall and the Senator’s staff said that Benton County has expressed interest in a land transfer, under the right circumstances. Councilor Kubler said that he attended City Hall day at the Legislature and he reported that a movement has developed to provide funding specifically for small communities.</p>	
<p>13. Adjournment: 8:50 PM Next meeting April 21, 2008, at 7:00 PM.</p>	<p>Councilor Tucker moved to adjourn meeting, second by Councilor Kubler. Mayor adjourned meeting.</p>