

ADAIR VILLAGE CITY COUNCIL MINUTES-FINAL

6030 William R. Carr Avenue

Tuesday, February 17, 2009 – 7:00 PM

Agenda Item	Action
<p>1. Roll Call: Members present: Councilors Steve Bittner, Charline King, Alice Tucker, Jeff Kubler and Mayor Bill Currier present. City Administrator Drew Foster recorded meeting.</p>	<p>Mayor Currier called the meeting to order at 7:02 PM.</p>
<p>2. Oath of Office-Police Chief Justin Jones: Mayor Currier thanked all involved in the recruitment process. He administered the oath of office to Justin Jones, new Police Chief for the City of Adair Village.</p>	
<p>3. Proclamations: Mayor Currier presented a proclamation to Debra Huntsman thanking her for her service on the Planning Commission from 2002-2008. Mayor Currier presented a proclamation to Terry Bartlett, thanking him for his efforts plowing streets throughout the snow storms in December 2008.</p>	
<p>4. Consent Calendar: a) Minutes – City Council Meeting-February 3, 2008 b) Bills-through February 17, 2008</p>	<p>Councilor King moved to approve the consent agenda, second by Councilor Tucker. Passed Unanimously.</p>
<p>5. Public Comment: 1- Lt. Greg Sebastian, Civil Air Patrol-CAP had a good turnout for their Aerospace Education at SCS on February 7th. CAP is interested in being involved in the summer youth program. They are having an open house on March 2nd and further information will be included in the newsletter. 2- Gene Abraham, 3122 NE Willamette-reported on two issues. The sidewalk at 246 Azalea is misaligned and could be a hazard to pedestrians. The sign at the north entrance to the Kiddie Park has been vandalized.</p>	<p>Council received the public comment.</p>
<p>6. Ordinance 2009-03 Nuisance Ordinance Update: (6a on Agenda) CA Foster presented Ordinance 2009-03, which adds language adopting State fireworks law to the existing Nuisance Ordinance. Mayor Currier read Ordinance 2009-03 in full and then, provided a second reading by title.</p>	<p>Councilor King moved to adopt the first reading, second by Councilor Kubler. Passed Unanimously. Councilor Kubler moved to adopt the second reading and the ordinance, second by Councilor King. Passed Unanimously.</p>
<p>7. Sign Committee: (6b on Agenda) Councilor Tucker reported that the sign committee will meet at 5:00 PM on March 12th, before the Council’s goal setting meeting.</p>	<p>Council received report.</p>

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<p>8. City Council Goal Setting Session: (6c on the Agenda) Council will meet in a goal setting work session on Thursday, March 12th at 6:00 PM. Dinner will be provided.</p>	<p>CA will see if Cascades West COG can provide facilitation services.</p>
<p>9. Police Chief's Report: (7a on the Agenda) Chief Justin Jones provided his first report to the Council.</p> <ul style="list-style-type: none">• Radio purchase will include a rebate and save \$2000.• Newly leased cars with complete equipment and graphics have been ordered. The first should be ready in one month and the second within three months. A magnetic sticker with "Code Enforcement" will be placed over the Police graphics when the car is used by the Code Enforcement Officer.• There will be a community contest to design the Police Department's patch. The Public Safety Commission will review designs.• Reserve applications and recruitment will begin by the end of February. Chief Jones hopes to recruit 6 reserves to start training in November. Reserves pay for the training and receive reimbursements for the costs upon completion of the training. <p>-Mayor Currier said that Chief Jones has designed a very attractive reserve program that includes a strong training facet. The Mayor stated that he, the Chief, and CA Foster will meet with the Sheriff tomorrow.</p> <ul style="list-style-type: none">• A City vehicle is being purchased from Corvallis PD for less than \$2000. It can be used by the CEO and also, by city staff.• Oregon State Police has provided free finger print software.• Status of patrol activities will be clarified in the newsletter.• Chief Jones is developing a website contact point for citizens to use to contact the PD. Site will clarify whether there is an emergency (and, direct them to 911, if it is) and then, allow a citizen to make a report, which will provide the PD a record to use to follow-up on the contact. Also, he plans to use the website to educate on ordinances, enforcement, etc.	<p>Council received report and commended Chief Jones on his work.</p>
<p>10. Management Staff Salary and Benefits : (7b on the Agenda) LGPI (Local Government Personnel Institute) has been contracted to undertake a salary and benefits survey for the City's three positions-city administrator, police chief, and assistant city recorder-using 2 smaller, 8 larger (from 995-2340 in population).</p> <p>City Attorney Doyle suggests that the CC appoint a two member committee to negotiate details. Mayor clarified that salary and benefits discussions are not eligible for Executive Session. From the audience, Faye Abraham reiterated the Mayor's point.</p>	<p>Councilor Kubler moved that Councilors Bittner and King be designated as the staff compensation negotiating team, second by Councilor Tucker. Passed Unanimously.</p>

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<p>11. Oregon 150-Sesquicentennial Celebration: (7c on the Agenda) Mayor Currier presented information on the Oregon 150 celebration. Oregon celebrated its 150th anniversary on February 14th. Gene Abraham suggested that the City might look into celebrating the start of Camp Adair.</p>	<p>Council by consensus directed CA to gather further information on what is available from the State. CA will include information on the website.</p>
<p>12. Public Works Report: (8b on the Agenda) Attached in file. Councilor Tucker asked about getting gravel swept. CA said that it had been swept off of the sidewalks and the street sweepers will be brought in to sweep the main streets. A note will be hung on doors asking people to take cars off the streets on the day of sweeping.</p>	<p>Council received report.</p>
<p>13. City Administrator Report: (8a on the Agenda) CA Foster reported on three items.</p> <ul style="list-style-type: none"> • Water Rights Forum-Moving forward with an initial mid-April forum, including Polk and Benton counties, Albany, Corvallis, Dallas, Monmouth and Independence. • LUBA Appeal-City received unofficial notice that the appeal of the UGB expansion is over. • 2009-10 Budget-CA is developing a timeline and plans the first meeting for the 2nd or 3rd week of March. Plan to complete process by mid-May. • Engineering Projects-Civil West is developing an RFP for completing an aerial survey of City, plants, and water transmission lines--\$29,000, plus the cost of the survey. Civil West has also begun work on Design Standards to be used in the UGB expansion area development--\$17,000. • Haase Fence Repair-Project will not work for Training Centers schedule, so this will be undertaken using a local contractor--\$4,500. • Riding Mower-City needs to purchase a new riding mower--\$7500-9000. • Frontage Road Clean-up- JJ Lance has organized the clean-up to take place this Saturday, February 21st starting at 9:00 AM. ODOT has provided bags, flags, safety vests, etc. 	<p>Councilor Tucker said that there had been previous discussions with Logsden Ridge homeowners about supplying water to them. Councilor King said that a number of years ago there had been a discussion, but at that time the City of Corvallis had objected, because Logsden Ridge is within the Corvallis UGB.</p> <p>Gene Abraham said that he had purchased a mower attachment for his tractor; but that approach is not efficient for public works' needs.</p>
<p>13. Council and Mayor's Comments (9 on the Agenda) No comments.</p>	
<p>14. Adjournment: 8:40 PM Next meeting March 3, 2008, at 7:00 PM.</p>	<p>Council consensus for adjournment. Mayor adjourned meeting.</p>