

ADAIR VILLAGE CITY COUNCIL MINUTES-FINAL

6030 William R. Carr Avenue

Tuesday, August 19, 2008 – 7:00 PM

Agenda Item	Action
<p>1. Roll Call: Members present: Councilors Charline King, Alice Tucker, Jeff Kubler, and Mayor Bill Currier present. Councilor Steve Bittner is excused. City Administrator Drew Foster recorded the meeting.</p>	<p>Mayor Currier called the meeting to order at 7:05 p.m.</p>
<p>2. Consent Agenda: a) Minutes – City Council Meeting-August 5, 2008 b) Bills-through August 18, 2008</p>	<p>Councilor King moved to approve the consent agenda, second by Councilor Tucker. Passed Unanimously.</p>
<p>3. Public Comment: None.</p>	
<p>4. Codification (4a on Agenda): CA presented background on research into codifying existing Adair Village ordinances. Bids were received from three private codification businesses and a fourth from Mid-Willamette Valley COG for the services of Richard van Orman. The CA requested references from Mr. van Orman and he had supplied contacts to Carlton (1755 pop.), Turner (1690) and Detroit (260) for all of whom he had performed codification services. All communities gave him very positive references. CA said that the private services would make sense if AV already had full police services and all the additional ordinances required for that, but for where AV is presently, the level of service provided by MWVCOG makes sense. They will codify all our existing documents in the format that we request; they will provide electronic copies of the City Code; they will provide training to AV staff to continue the codification effort as new ordinances are passed. Mayor Currier asked why we shouldn't wait until we begin police services? CA said that proceeding now gives us a good start and prepares the City to bring on new ordinances by establishing a format for future updates. Councilor King asked if MWVCOG would provide ongoing services? CA responded that all the services charge for ongoing updates, which includes a base yearly amount and a per page charge. City staff would use the MWVCOG training and set up a system to move ordinances into code immediately after passage.</p>	<p>Councilor Kubler moved to approve MWVCOG as contractor to develop the City Code, second by Councilor King. Passed Unanimously.</p>
<p>5. Resolution 08-17: Establishing a Public Safety Commission (Added under New Business): CA presented background for the resolution. Resolution 08-16 was passed two weeks ago, establishing a three (3) member Public Safety Commission. This resolution updates the previous one by allowing 3-5 members. At least one, and up to two, may be Council members and 3-4 may be lay members.</p>	<p>Councilor Tucker moved to approve Resolution 08-17, second by Councilor Kubler. Passed Unanimously.</p>

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<p>5. Appointments (4b on Agenda) : Mayor Currier announced that he had interviewed all candidates, except Mr. Vedamuthu, and had the following nominations to the planning and public safety commissions and to the finance committee:</p> <ul style="list-style-type: none">• Planning Commission-Ebenezer Vedamuthu and Bob Zedwick. Mr. Zedwick lives on Kiwi Ln. within the present UGB, but outside the city limits. Mr. Vedamuthu lives with the city limits.• Public Safety Commission-Mayor Currier, Councilor Kubler, Kevin Kryger, Rick Herbert, and Jeff Snyder.• Finance Committee-Faye Abraham, Colleen Rimmer, and Nicole Real.	<p>Councilor King moved to affirm the nominations to the Planning Commission, second by Councilor Kubler. Passed Unanimously.</p> <p>Councilor Kubler moved to affirm the nominations to the Public Safety Commission, second by Councilor King. Passed Unanimously.</p> <p>Councilor King moved to affirm the nominations to the Finance Committee, second by Councilor Tucker. Passed Unanimously.</p>
<p>6. City Administrator’s Report (6a on Agenda):</p> <ol style="list-style-type: none">1. SCS Barracks-CA checked with Superintendent Baker at SCS and there is no hurry to have the buildings moved. CA explained to Mr. Baker that the City was moving forward with a Community Visioning process focused on developing a downtown retail area and hoped to move forward with this process next spring and that we would like to discuss the placement of the barracks at that time. Mr. Baker said that he thought that this time frame would work for the school. Councilor Tucker asked if Planning Chair Huntsman had appointed someone from the PC to take part in the ad hoc Committee to look at the barracks placement issue. CA said that since there was not any hurry, he had not followed up on this issue.2. RARE Interviews-Councilor King, Angela Lazarean, and CA Foster interviewed four candidates. Our first two candidates picked other cities, but all four candidates had appropriate backgrounds and seemed like a good fit. Ron Mercer, from Michigan, has accepted our position and he and his wife would like to move to Adair Village. He will start in early October after initial training with the RARE program. He has an educational background in Urban Development and is just completing his service with the Michigan National Guard, which included time in Afghanistan.3. City Engineer-Establishing a contract with an Engineer makes that Engineer or firm the Engineer of Record. There is no state certification needed beyond that. Garrett Pallo, through his new firm Civil West, will be our new engineer. We have provided notice to HBH that we are terminating our	<p>Council received report.</p>

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<p>contract.</p> <p>4. Market Paving Stones-This project is being completed today. We received a \$280 reduction on the price of \$8,400, but the CA, in discussion with the paving company, felt that we needed a drain in the corner where the two portions of the building come together and that will cost \$250, so the price remained basically the same.</p> <p>5. Barberrry Bus Stop-Total contract was completed for \$17,260</p> <p>6. Cori Ct. Water Line-We had a small leak that was repaired by Hughes Excavating.</p> <p>7. North line Flow Meter-The City delivered a purchase order for the used ultrasonic flow meter for \$2200 (normal cost \$5,200). This unit is battery-driven and can be used at any number of sites to determine flow and to help begin to determine loss.</p> <p>8. Dinnis Water-Haven't determined if we can sell a portion of the water right on the Boise Cascade site. Dinnis' are up to speed on where we are in the process.</p>	
<p>7. Mayor and Councilor Comments:</p> <p>1. Mayor asked if any of the audience had questions from earlier discussions.</p> <ul style="list-style-type: none">a. Faye Abraham asked if the City has a graffiti law and a curfew. No graffiti, but we do have a curfew.b. Gene Abraham said that he has some designs on plot layouts for the barracks.c. CA Foster said that the City of Detroit has an old building from Camp Adair that has been used as a gym, but is being replaced. <p>2. Councilor Tucker-asked about getting a "children at play" sign. CA will follow-up on this. Asked who is responsible for the grass area south of Box Elder on Adair Frontage Rd? CA will find out who is responsible.</p> <p>3. Councilor Kubler-asked about music at the Adair County Park. What are the limits on this? CA will follow-up.</p> <p>4. Councilor King presented an article on the City of Willamina's Code Enforcement Officer.</p>	
<p>9. Adjournment: 8:00 PM Next meeting September 2, 2008 @ 7:00 PM</p>	