

**ADAIR VILLAGE CITY COUNCIL MINUTES-Final**

**6030 William R. Carr Avenue**

\*\*\*Tuesday, June 3, 2008 – 8:15 PM\*\*\*

<b>Agenda Item</b>	<b>Action</b>
<p><b>1. Roll Call:</b> Members present: Councilors Charline King and Alice Tucker and Mayor Bill Currier present. Steve Bittner and Jeff Kubler absent and excused. City Administrator (CA) Drew Foster recording the meeting.</p>	<p>Mayor Currier called the meeting to order at 8:15 p.m.</p>
<p><b>2. Consent Agenda:</b> Approval of Minutes from City Council (CC) meeting of May 20, 2008 and of City’s Bills through May 30, 2008.</p>	<p>Motion to approve the Consent Agenda by Councilor King, second by Councilor Tucker. <b>Council approved unanimously.</b></p>
<p><b>3. Public Comment:</b> None</p>	
<p><b>4. Emergency Management Planning (5b on Agenda):</b> CA said that he simply wanted to open the discussion on this issue. Councilor King said that this issue needs to be a high priority for the City.            Craig Huntsman, 8339 NE Hibiscus, offered to take part in a committee to develop a Community Emergency Plan for Adair Village and his offer was accepted by the Council.            Faye Abraham, 3122 NE Willamette, said that in the past, Mr. Seeley, owner of the Block Building, had offered the use of the building for the summer program. She felt that he may be willing to make it available in an emergency situation.</p>	<p><b>CA will contact Benton County Emergency Management, the AV Fire District, Santiam Christian, and Mr. Seeley and initiate discussions concerning developing an EM Plan for the City.</b></p>
<p><b>5. Frontage Road Closure (4e on Agenda):</b> Mr. Huntsman stated that the area does get used as a dump.</p>	<p>Motion by Councilor King, second by Mayor Currier for <b>CA to prepare a resolution supporting the closure of the Adair Frontage Rd.. Council approved unanimously.</b></p>
<p><b>6. Trail from Hibiscus to Adair County Park (5d on Agenda):</b> Jeff Snyder, 8345 NE Hibiscus, presented a report on connecting the east end of Hibiscus to the Adair County Park through the designated wetland that lies between. It is a 2 mile drive from the north end of Adair Village to parking at the County Park. It would be approx. 200 yards going through the wetland. Mr. Snyder undertook an informal survey of neighbors and found strong support for such a trail and stated support to volunteer to help with the work.            Mr. Snyder foresees an approach similar to the Jackson-Frazier Wetlands trail in north Corvallis with elevated walkways connecting to existing berms within the wetland. There is already work planned within the wetland to repair damage caused by nutria, so right now would be a good time to move forward on the trail. Mr. Snyder volunteered to take the lead on developing the project.            Faye Abraham said that there had been earlier discussions about putting a path in from Cherry Dr. to the County Park. Also, about a trail from Carmen to the Kiddie Park.</p>	<p>Council supports moving forward with this project and thanked Mr. Snyder for his report and willingness to volunteer to help.  <b>CA will contact Benton County Parks to get information on how Jackson-Frazier wetlands project was funded.</b></p>

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<p><b>7. Hibiscus-Barberry Right-of-Way</b> (4c on Agenda): CA reported that the City has signed the contract for landscaping and it should be finished by the end of the month.</p>	<p>Motion by Councilor Tucker, second by Councilor King to have the CA establish a firm date for the completion on the City’s landscaping and then, contact Ms. Erwin to remove her landscaping before that date, or it will be removed by the City. <b>Council approved unanimously. CA will have Mr. Lien send the letter.</b></p>
<p><b>8. 2008-09 Budget</b> (4a on Agenda): CA reported that the Budget Committee had recommended the 2008-09 Budget and State Revenue Sharing. The Budget will be brought before the City Council for their final approval at the June 17<sup>th</sup> meeting.</p>	<p>Council received report.</p>
<p><b>9. Finance Committee</b> (4d on Agenda): Faye Abraham, 3122 NE Willamette, sent a letter to the Council and Budget Committee suggesting that the City Council should follow-up on earlier recommendations of the auditor and appoint a Finance Committee. The Finance Committee would provide a backup review process for City billings and budget entries that the auditor thinks is necessary because of the number of staff employed by the City, which limits the City’s ability to have an overlapping review process.</p>	<p>Motion by Mayor Currier, second by Councilor King to CA to prepare a Resolution establish a Finance Committee and to delineate their responsibilities. <b>Council approved unanimously.</b></p>
<p><b>10. RESOLUTION-Benton County 10-year Plan to Address Homelessness</b> (4b on Agenda): CA presented Resolution 08-06, as requested by the Community Services Consortium, to support efforts to develop a County-wide 10-year Plan to Address Homelessness.</p>	<p>Motion to approve the Resolution by Councilor King, second by Mayor Currier.</p>
<p><b>11. Willamette Valley Wetlands Survey</b> (5a on Agenda): CA presented information on a Lane COG project to work with 10 cities in the Willamette Valley to complete wetlands surveys for the cities. The cost would be \$3,000 to participate in the program.</p>	<p>Motion by Councilor King, second by Councilor Tucker to join this program and contribute \$3000, if the survey would include all land within the City limits, the UGB expansion area, and the City’s industrial land. Mayor Currier offered a friendly amendment to also include all lands in the Urban Reserve Area. The friendly amendment was accepted by Councilors King and Tucker. <b>Council approved unanimously.</b></p>
<p><b>12. City Administrator’s Report and Public Works Report:</b></p> <ol style="list-style-type: none"> <li>1. Nuisance Ordinance update-At the next (June 17<sup>th</sup>) CC meeting, the CA will provide an updated section to the Nuisance Ordinance to include language to allow the City to remove a nuisance and to charge the homeowner for that removal and to establish a lien on the property, if the homeowner doesn’t pay.</li> <li>2. Threatened and Endangered Survey of Industrial Site will begin this</li> </ol>	<p>Council received Public Works report.</p>

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<p>week.</p> <p>3. Waterline Requests-CA reported that two local property owners have requested service from the City. Jay Patton just bought land on Blake Rd. across Hwy 99 from the City. Presently, there is a 2” line delivering water to 6 units, but OMI staff said that adding another service from the 2” line may affect pressure to the existing units. Mr. Patton is considering upgrading the line to 4”, which would allow the City to provide for a new service. Bob Zedwick, on Kiwi Lane, within the UGB, but outside the City Limits, requested information on both sewer and water connections. It would be necessary to bring in both water and sewer lines of a size that would ultimately be available to service all property on Kiwi Lane. Mr. Zedwick will stay in contact with OMI staff to determine what is necessary to provide service.</p> <p>4. Ethics Reports-CA reminded CC that the next quarterly report will be due July 15<sup>th</sup>.</p> <p>5. Water use rates for Summer-Julie Wentland informed the CA that in previous summers, the City had raised the basic use rate (ACR reports that the residential rate was increased to 9000 gallons from 6000 gals. 3/4” and 1” line customers had a similar level of increase) in order to support resident’s irrigation needs. CA asked if CC wanted to continue this policy (see motion at right).</p> <p>6. Benton County Habitat for Humanity asked for a letter from the City supporting their efforts to supply affordable housing throughout the County and agreeing to work with BCHfH to develop a site(s) in Adair Village.</p>	<p>Motion to raise water use summer rates to same level as previous years by Councilor King, second by Councilor Tucker. <b>Council approved unanimously.</b></p> <p><b>Council directed CA to prepare a Resolution for such a letter for their next meeting.</b></p>
<p><b>8. Mayor and Councilor Comments:</b></p>	<p>None.</p>
<p><b>9. Adjournment:</b> 10:15 PM Next meeting is Tuesday, June 17, 2008, beginning at 7:00 PM.</p>	<p>Councilor Tucker moved to adjourn. Mayor adjourned at 10:15 PM.</p>