

ADAIR VILLAGE CITY COUNCIL MINUTES-Approved

6030 William R. Carr Avenue

Tuesday, March 4, 2008 – 7:00 PM

Agenda Item	Action
1. Roll Call: Members present: Councilors Charline King, Alice Tucker, Jeff Kubler, and Mayor Bill Currier present. City Administrator (CA) Drew Foster present. Councilor Steve Bittner was excused.	Mayor Currier called the meeting to order at 7:05 p.m.
2. Consent Agenda: Approval of Minutes from City Council (CC) meeting of February 19, 2008 and of City’s Bills through February 29, 2008.	Motion to approve the Consent Agenda by Councilor Tucker, second by Councilor King. Council approved unanimously.
3. Public Comment:	No Public Comment.
4. City Logo: (4a on Agenda) Ian Terpin, student from the communication design class at University of Oregon presented his updated logo. He added a pond and the motto “Grounded in History, Growing for the Future” into the logo, and offered variations that can be used on letterhead, business cards, and other media. Mayor Currier presented Mr. Terpin with a plaque in appreciation of his work. Mr. Terpin also received a \$100 gift certificate to the U of O bookstore. Mr. Brockhopp, the student who came up with the slogan, received a \$25 gift certificate.	Motion to accept Mr. Terpin’s design as the City logo made by Councilor King, second by Councilor Tucker.
5. Firehouse #5 Report and Marketing Process: (4b on Agenda) Candice Dinnis, project manager, said that the final inspections were underway. CA Foster suggested that the Council appoint a Lease Committee to work with interested parties, review their proposals, and bring the information back to the Council for a decision at the first meeting in April.	Motion to nominate CA Foster, Candice Dinnis, and Councilors King and Kubler to review proposals and business plans made by Councilor Tucker, second by Councilor King. Council approved unanimously.
6. Firehouse #5 Business Proposal: (5a on Agenda) Ed and Lois Dasteur, 403 N 13 th , Philomath, were present to answer questions concerning their proposal for the Firehouse #5 Market. They would start with a small market in the downstairs section and plan to open a restaurant in the upper section sometime in the first year. The store would have an ATM, a small deli counter, propane tanks, and they could setup a UPS station. They would want the boiler room floor raised to the upper level height.	Council received report.
7. Firehouse #5 Business Proposal: (5b on Agenda) Candice Dinnis presented an updated business plan for Mr. Singh and Dahliwal. Their plan is for a market with ATM and mail drop. They are willing to look into having freshly prepared pizza available. They would carry fresh dairy, produce, deli items and hot food.	Council received report.
8. Ordinance 2008-02 Animal Control Ordinance (4c on Agenda)	CC directs the CA to schedule a

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<p>CA presented the Animal Ordinance. Dave Picray of 236 Azalea asked that the CC consider alternatives to destroying dangerous dogs. Suggested the City might look at how Heartland Humane Society handles dangerous dogs. Mr. Picray also questioned the need for a leash as opposed to voice control and suggested that the City Ordinance might be better if it is consistent with the County’s ordinance. CC feels that there are different issues between dogs within City limits and dogs in the often more open and rural County space. Mr. Picray asked that the CC consider a Public Hearing on the Animal Control Ordinance.</p>	<p>Public Hearing for the next CC meeting. CA will also research how other cities deal with dangerous dogs.</p>
<p>9. Resolution 2008-01 Staffing for Municipal Court: (4d on Agenda) Councilor Kubler asked why the City needs a deputy city attorney for Muni Court. Mayor Currier clarified that City Attorney Dave Doyle felt that the City needs a prosecutor for the position.</p>	<p>Council Tucker moved and Councilor King provided 2nd to appoint Judge McCann as Municipal Court judge. Passed unanimously. CA will develop contracts for Judge McCann, the court clerk, and the deputy city attorney.</p>
<p>10. Post Office Annex: (4e on Agenda) CA reported that there are two ways to get post office services. First is a contract with the PO to run an annex and provide full services; Schaefer’s Rec Equipment on 9th St. in Corvallis provides this service. Second is simply to sell stamps and provide a scale and priority mail (normal level) services; Good Sam Hospital Pharmacy provides this level of service. Councilor King asked that the CA look into getting its own zip code. Councilor Kubler said that he had looked into that and that it is very hard to do.</p>	<p>Council received report. CA will research the zip code issue and will talk with Schaefer’s and Good Sam about their services.</p>
<p>11. City Administrator’s Report: (6a on Agenda). CA reported on three issues:</p> <ol style="list-style-type: none"> 1. SDC (System Development Charges). The SDC Task Force completed its final meeting on February 28, 2008. Garrett Pallo, City Engineer, will complete the document and there will be a Public Hearing at the CC meeting on April 1, 2008; this will be preceded by a Planning Commission meeting. 2. Barracks at Santiam Christian. CA and City staff had a tour of the two barracks that are available from Santiam Christian. They are 25’ X 125’. The wood seems to be in good shape. CA will research the cost of moving the barracks and building a foundation for it. 3. 2008-09 Budget. CA reported that he and Assistant City Recorder, Julie Wentland, attended a budget training put on by the League of Oregon Cities. CA said that the Council will need to appoint a Budget Committee, so that work can begin in early April. CA hopes that the City can bring back as many of last year’s members as possible. Mayor said that we would make appointments the first meeting in April. <p>CA will present a general three (3) year budget, but the budget committee will focus on next year. Mayor Currier asked if the plan was still to present a five (5) year police services budget, or rather would the police services budget be cut back to three (3) years, also. CA said that the police services budget would remain at five (5) years, because it would be a new service provided.</p>	<p>Council received report.</p>
<p>14. Council and Mayor comments (7 on Agenda)</p> <ul style="list-style-type: none"> • Councilor Tucker said that the Adair Frontage Rd. is 	<p>CA will follow-up with Randy</p>

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<p>becoming a dumping ground. Mayor Currier reported that ODOT would like to close the Frontage Rd. from the north end back to the final house that has access off the road. ODOT will clean-up the road before closure. ODOT would like the City to vote on closing the road at its next meeting. Also, ODOT needs to look at turn lanes to go into the Frontage Rd.</p> <ul style="list-style-type: none">• Mayor Currier asked CA if any progress had been made on Transit issue. CA said that he had planned to bring it up at the regional Transit meeting, but the meeting had been rescheduled for next month.• Mayor Currier opened discussion on trees/landscaping along William R. Carr between Columbia and Barberry. Councilors remembered discussing this issue, but worrying about when they are planted and the City's ability to water them. ODOT has approved landscaping, but doesn't want anything over 20' because of shadows. ODOT has a 10'-12' tall mixed hedge of laurel, cotoneaster, and ceanothus. Randy Johnson has been very helpful in negotiating with ODOT.	<p>Johnson and ODOT to be ready to move forward at April meeting.</p>
<p>15. Adjournment: 9:15 PM Next meeting is Tuesday, March 18, 2008.</p>	